



GANGADHARPUR MAHAVIDYAMANDIR

Co-educational Degree College (NAAC Accredited)

P.O.-Gangadharpur, Dist.- Howrah, Pin- 711302

Dr. Jaga M Basantia
Teacher-in-Charge/Secretary

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Ref. No- GMVM/Ten/12/2024

Date: 09/04/2024



Tender Notice: Internal Audit Services

Gangadharpur Mahavidyamandir invite sealed tenders from eligible and experienced firms for conducting the *internal audit of college accounts for the financial years 2022-23 and 2023-24*. The audit is expected to ensure compliance with statutory regulations, financial accuracy, and procedural integrity.

Scope of Work:

1. Examination of financial records, transactions, and documents.
2. Verification of income, expenditure, assets, and liabilities.
3. Assessment of internal controls and risk management practices.
4. Preparation of audit reports highlighting findings, recommendations, and corrective actions.

Eligibility Criteria:

1. Registered firms with relevant experience in conducting internal audits.
2. Qualified and experienced auditors proficient in accounting principles and regulations.
3. Demonstrated capability to deliver accurate and comprehensive audit reports.

Submission Guidelines:

Interested firms must submit their tender documents in sealed envelopes marked "Tender for Internal Audit Services" to the college office (New Campus) by 16/04/2024.

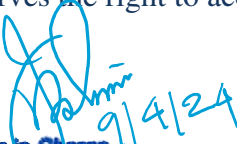
The tender should include company profile, audit methodology, proposed timeline, and financial proposal.

Late submissions or incomplete tenders will not be considered.

Date and Time Schedule:

Sl No	Particulars	Date and Time
1	Tender Publish Date	09/04/2024 at 16.00 Hours
2	Bid submission start date	10/04/2024 at 10.00 Hours
3	Bid Submission end date	16/04/2024 at 15.30 Hours
4	Date of opening of Tender	18/04/2024 at 15.30 Hours

The college reserves the right to accept or reject any tender without assigning any reason.


Teacher-in-Charge
Gangadharpur Mahavidyamandir
Gangadharpur, Howrah