



GANGADHARPUR MAHA VIDYA MANDIR

Co-educational Degree College (NAAC Accredited)

P.O.-Gangadharpur, Dist.- Howrah, Pin- 711302

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Ref. No-GMVM/Ten/06/2024

Date: 11/01/2024

From: Teacher-in-Charge/Secretary

E-Tenders are invited from eligible Licensed Suppliers / Firms/agencies/ having suitable credentials and financial capabilities. Intending bidder may download the tender documents from the website <https://wbtenders.gov.in>. Submission of Tenders) Pre- qualification/Technical Bid and Financial Bid both will have to be submitted Online concurrently duly digitally signed in the website <https://wbtenders.gov.in> as per time schedule stated herein under Time will be reckoned as per Server Clock. (b)The financial Bid of the prospective tenders will be opened only if the tenderer qualifies in the Technical Bid. The decision of the Tender Inviting Authority will be final and binding to all concerned and no challenge against such decision will be entertained.

Information about the work:

1	Name of the work	Procurement of Books.
2	Estimated Value	Rs. 8,10,186/-
3	Eligibility of the bidder	Bonafide, resourceful and reliable supplier/company/agency or authorized agent of the principal company having experience in similar works.
4	Cost of tender documents	Nil
5.	Time period of completion of work	15 days for supply and installation
6.	EMD	10,000/-

Date & Time of Schedule: -

<i>Sl.No.</i>	<i>Particulars</i>	<i>Date & Time</i>
1.	E-NIT Publish Date	11-01-2024 at 18.00 Hours
2.	Document Download Start Date	13-01-2024 at 09.00 Hours
3.	Bid Submission Start Date.	13-01-2024 at 10.00 Hours
4.	Bid Submission End Date.	27-01-2024 at 15.00 Hours
5.	Date of opening of Technical Bid	29-01-2024 at 15.00 Hours
6.	Date of uploading the list of technically qualified bidder.	To be declared later
7.	Date of opening of Financial Bid	To be declared later
8.	Date of uploading of Financial Evaluation	To be declared later

1.	<i>Eligibility criteria</i>	<p>a) Tender papers may be downloaded from https://wbttenders.gov.in website by bonafide resourceful suppliers/agencies who successfully executed similar nature of work b) Tenderer should submit the scanned copies in the electronic format at proper place of the following documents:</p> <p>i) Valid Trade License of the Company.</p> <p>ii) PAN Card.</p> <p>iii) Valid Acknowledgement of IT returns (for last 3 years).</p> <p>iv) P.Tax Challan for current FY 2023-24 / up to date P.Tax Payment Certificate valid upto 31.03.2024.</p> <p>v) The Credential/Completion Certificate of Similar nature of work.</p>
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Authority reserves the right to verify whether the bidder has satisfied all eligible criteria to be treated as L1 Bidder and reserves the right to select the L1 bidder.

General information to the Agencies:

1. There is no Tender application fee
2. If the applicant is an authorized signatory, he/she should submit Registered Power of Attorney (in case of Partnership firm, Limited Company) document of authorization in his/her favour along with the application. In case of partnership firm, copies of the registered partnership deed are to be submitted with the tender documents. In case of Limited company, copies of memorandum are to be submitted with the tender documents.
3. All tenderers must upload signed scanned copy of declaration given in Annexure I format.
4. Authority takes no responsibility for any delay/ loss/ non-receipt of tender document or any other letter sent by post or either way.
5. Authority reserves the right to reject or accept or split any or all tenders / bids without assigning any reasons whatsoever.
6. Submission of tender will signify the acceptance of all terms and conditions of the contract as mentioned herewith.
7. Any request for extension of time for submission of tender will not be accepted.
8. Agencies can contact with the authority for clarification with prior permission.
9. All bidders must note that the quantity of materials required as stated in BOQ may vary.
10. Schedule of Payment for the work : within 15 days of completion of work
11. The Financial Bid:
 - a) The quote by the tenderer shall be inclusive of all elements of taxes include income Taxes, Sale Taxes, Service Taxes, Cess etc. and duties, demands etc.
 - b) All other charges like insurance charges, Freight, hire charges of machine, tools, loading and unloading of material etc. as would be required for completion of the work shall also be considered by the L1. No claim whatsoever on these accounts will be entertained.
 - c) Escalation cost will not be allowed under any circumstances.

The agencies shall carefully read the tender paper, terms and conditions as mentioned above shall have to be accepted by them.

College authority reserves all the right to refuse permission to any applicant/Tenderer without assigning any reason whatsoever.

1. THE ABOVE STATED NON-STATUTORY/TECHNICAL DOCUMENTS SHOULD BE ARRANGED IN THE FOLLOWING MANNER

Click the check boxes beside the necessary documents in the My Document list and then click the tab "Submit Non Statutory Documents" to send the selected documents to Non Statutory folder. Next click the tab "Click to Encrypt and upload" and then click the "Technical" folder to upload the Technical Documents.

<i>Sl. No.</i>	<i>Category Name</i>	<i>Sub-Category Description</i>	<i>Detail(s)</i>
A	Certificate(s)	Certificate(s)	i) Valid Trade License of the Company. ii) PAN Card. iii) Valid Acknowledgement of IT returns (for last 3 years). iv) P. Tax Challan for current financial Years/ up to date P. Tax Payment Certificate.
B	Company Details(s)	Company Detail-1	vi) Proprietorship Firm (Trade License) Section-B Form-II [Structure &Org.] vii) Partnership Firm (Partnership Deed, Trade License) viii) 3. Ltd. Company (Incorporation Certificate, Trade License) 4. Society (Society Registration Copy, trade License) ix) 5. Power of Attorney, memorandum of Association and Articles of Association of the Company.
C	Credential	Credential	1. Similar nature of work done & completion certificate which is applicable for eligibility in this tender.

2. Tender Technical Committee:

E-tender and Purchase committee of the college.

3. Opening of Technical Proposal:

Technical proposals will be opened by the Tender & Purchase Committee and his authorized technical representative electronically from the website using their Digital Signature Certificate (DSC).

4. Intending tenderers may remain present if they so desire.

5. Cover (folder) for Statutory Documents will be opened first and if found in order, cover (folder) for Non-Statutory Documents will be opened.

6. Pursuant to scrutiny & decision of the Tender & Works Committee the summary list of eligible tenderers & the serial number of work for which their proposal will be considered will be uploaded in the web portals.

6. During evaluation the committee may summon of the tenderers & seek clarification/ information or original hard copy of any of the documents already submitted & if these are not produced within the stipulated time frame, their proposals will be liable for rejection.

Financial Proposal:

7. The financial proposal should contain the following documents in one cover (folder) i.e. Bill of Materials (BOM). The contractor is to quote the item rate online through computer in the space marked for quoting rate in the BOM.

9. Only downloaded copies of the above documents are to be uploaded virus scanned & Digitally Signed by the contractor.

10. Penalty for suppression/ distortion of facts:

If any tenderer fails to produce the original hard copies of the documents (especially Completion Certificates and Audited Balance Sheets), or any other documents on demand of the tender Evaluation Committee within a specified time frame or if any deviation is detected in the hard copies from the uploaded soft copies, it may be treated as submission of false documents by the tenderer and action may be referred to the appropriate authority for prosecution as per relevant IT Act.

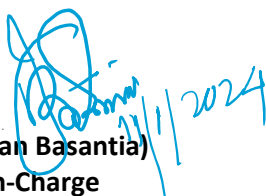
11. Rejection of Bid:

Principal reserves the right to accept or reject any Bid and to cancel the Bidding processes and reject all Bids at any time prior to the award of Contract without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the ground for Principal's action.

12. Award of Contract:

The Bidder whose Bid has been accepted will be notified by the Tender Inviting & Accepting Authority through acceptance letter/Letter of Acceptance.

The notification of award will constitute the formation of the Contract.


(Dr Jaga Mohan Basantia)
Teacher-in-Charge
Gangadharpur Mahavidyamandir
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Gangadharpur, Howrah