



## **YEARLY STATUS REPORT - 2020-2021**

### **Part A**

#### **Data of the Institution**

<b>1.Name of the Institution</b>		<b>GANGADHARPUR MAHAVIDYAMANDIR</b>
• Name of the Head of the institution		<b>DR DEBES KUMAR ACHARYYA</b>
• Designation		<b>TEACHER-IN-CHARGE</b>
• Does the institution function from its own campus?		<b>Yes</b>
• Phone no./Alternate phone no.		<b>03214251223</b>
• Mobile No:		<b>9433482174</b>
• Registered e-mail		<b>gmvm81@gmail.com</b>
• Alternate e-mail		<b>gmvmiqac@gmail.com</b>
• Address		<b>Gangadharpur</b>
• City/Town		<b>Howrah</b>
• State/UT		<b>West Bengal</b>
• Pin Code		<b>711302</b>
<b>2.Institutional status</b>		
• Affiliated / Constitution Colleges		<b>Affiliated College</b>
• Type of Institution		<b>Co-education</b>
• Location		<b>Rural</b>
• Financial Status		<b>UGC 2f and 12(B)</b>

• Name of the Affiliating University	University of Calcutta		
• Name of the IQAC Coordinator	DR JAGA MOHAN BASANTIA		
• Phone No.	9433482174		
• Alternate phone No.	9433482174		
• Mobile	9433482174		
• IQAC e-mail address	gmviqac@gmail.com		
• Alternate e-mail address	jmbasantia@gmail.com		
3.Website address (Web link of the AQAR (Previous Academic Year)	<a href="https://gmvm.ac.in/wp-content/uploads/2023/07/AQAR-2019-20.pdf">https://gmvm.ac.in/wp-content/uploads/2023/07/AQAR-2019-20.pdf</a>		
4.Whether Academic Calendar prepared during the year?	Yes		
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://gmvm.ac.in/wp-content/uploads/2022/09/ACADEMIC_CALENDAR_2020-2021.pdf">https://gmvm.ac.in/wp-content/uploads/2022/09/ACADEMIC_CALENDAR_2020-2021.pdf</a>		
<b>5.Accreditation Details</b>			
Cycle	Grade	CGPA	Year of Accreditation
Cycle 1	C++	66.80	2007
Validity from	Validity to		
30/03/2007	29/03/2012		
6.Date of Establishment of IQAC		20/12/2016	
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,			
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration
NIL	Nil	Nil	Nil
8.Whether composition of IQAC as per latest NAAC guidelines		Yes	
• Upload latest notification of formation of IQAC		<a href="#">View File</a>	
9.No. of IQAC meetings held during the year		2	

<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	No	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>	
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No	
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>		
<p>Implementation of online teaching learning and evaluation through different platforms like Google class room, Skype, Zoom, Google Meet, WhatsApp and email. Uploading of question bank of all semesters on college website. Successfully completed all Internal and University Examinations online and submitted marks to the affiliating University within the stipulated time. Monitoring the all round growth of the students-academic, cultural, social and psychological.</p>		
<b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>		

Plan of Action	Achievements/Outcomes				
<p>ACADEMIC CALENDAR TO BE DRAFTED BY THE TEACHERS LIBRARIAN REQUESTED TO FORM WHATSAPP GROUP WITH THE STUDENTS CONDUCTING ONLINE UNIVERSITY EXAM ONLINE TEACHING LEARNING COVID -19 AWARENESS PROGRAMME CONDUCTING ONLINE INTERNAL AND TUTORIAL EXAM PARENT TEACHERS' MEETING LIBRARY ORIENTATION PROGRAMME ONLINE LIBRARY FACILITY</p>	<p>ACADEMIC CALENDAR MAINTAINED BY THE DEPARTMENT WHATSAPP GROUP FORMED WITH THE STUDENTS DURING THE PANDEMIC UPLOADING OF UNIVERSITY QUESTION PAPER ON THE COLLEGE WEBSITE, ONLINE SUBMISSION OF ANSWER SCRIPTS, ANSWER SCRIPT VIEWING FOR EVALUATION DIFFERENT PLATFORMS LIKE GOOGLE CLASS ROOM, SKYPE, ZOOM, GOOGLE MEET AND EMAIL HAVE BEEN IMPLEMENTED. ONLINE AWARENESS PROGRAMME CONDUCTED THROUGH GOOGLE MEET. ONLINE INTERNAL AND TUTORIAL EXAMS CONDUCTED AND ONLINE SUBMISSION OF MARKS. ONLINE PARENT TEACHERS' MEETING CONDUCTED BY EACH DEPARTMENT THROUGH GOOGLE MEET. LIBRARY ONLINE ORIENTATION PROGRAMME CONDUCTED THROUGH GOOGLE MEET. LIBRARIAN PROVIDED ONLINE LINK OF BOOKS AND QUESTION PAPERS.WHATSAPP GROUP FORMED BY THE LIBRARIAN TO ASSIST THE STUDENTS.</p>				
<b>13.Whether the AQAR was placed before statutory body?</b>	<b>Yes</b>				
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>					
<table border="1"> <thead> <tr> <th>Name</th><th>Date of meeting(s)</th></tr> </thead> <tbody> <tr> <td>GOVERNING BODY</td><td>07/07/2022</td></tr> </tbody> </table>	Name	Date of meeting(s)	GOVERNING BODY	07/07/2022	
Name	Date of meeting(s)				
GOVERNING BODY	07/07/2022				
<b>14.Whether institutional data submitted to AISHE</b>					
<table border="1"> <thead> <tr> <th>Year</th><th>Date of Submission</th></tr> </thead> <tbody> <tr> <td>2020 2021</td><td>17/02/2022</td></tr> </tbody> </table>	Year	Date of Submission	2020 2021	17/02/2022	
Year	Date of Submission				
2020 2021	17/02/2022				
<b>15.Multidisciplinary / interdisciplinary</b>					

Courses like the SEC and LCC as authorised by the University of Calcutta operate as multidisciplinary courses.
<b>16.Academic bank of credits (ABC):</b>
Since we are an affiliated college, the ABC is decided by the university. College has no role to play yet.
<b>17.Skill development:</b>
NIL
<b>18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)</b>
Our medium of instruction is Bangla dn English. Because of the students here are ESL ones, we by and large teach in their mother tongue, which is Bangla. Other than the Department of English, most departments do teach in Bangla. Along with the syllabus integration, several programs are generally organised in order to integrate the people and the local students, Saheli, NSS and other arms of the college went to nearby places to educate women and children. But with the pandemic certain initiaves took mild hit. But classes and other interactions went on with full steam.
<b>19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):</b>
We follow University of Calcutta process of curriculum.
<b>20.Distance education/online education:</b>
Ever since the pandemic made all of us cooped up in our houses, online education became of the pillars of ensuring that the students don't lose hope and continue their studies thorough Google Meet, or any other appropriate and easily accesible medium. This must also be highlighted here that ours is a rural college with most of the students coming from extremely impoverished backgrounds. For them to even afford the internet bill sometimes became an issue for attending the classes and the social divide widened with several untoward personal incidents of the students. This is important for us to remember that although the teachers and students strived hard to attend the online lectures and programmes, availability of those students were in tandem with the pandemic that hit us all. Despite this, we found to our delight how our students eagerly attended the online lectures and participated in several online programmes which were held throughout the period.
<b>Extended Profile</b>

1.Programme		
1.1		10
Number of courses offered by the institution across all programs during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
2.Student		
2.1		746
Number of students during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
2.2		328
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
2.3		394
Number of outgoing/ final year students during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
3.Academic		
3.1		29
Number of full time teachers during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
3.2		29

Number of Sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1 Total number of Classrooms and Seminar halls	35
4.2 Total expenditure excluding salary during the year (INR in lakhs)	12.41
4.3 Total number of computers on campus for academic purposes	12

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institution ensures effective curriculum delivery through a well planned and documented process. The College was bound to follow the syllabi and curriculum of The University Calcutta. So there is no opportunity of any other revision or updates. At the beginning of each academic session, a routine is shared with each and every department mentioning the exact time and room number of classes. Classes are allotted keeping in mind the requirement of the CBCS system. Owing to the Pandemic situation each teacher has maintained the online attendance in separate sheets. During the normal teaching-learning period, teachers usually adopt from chalk and talk to an ICT-enabled curriculum delivery system. But due to the pandemic scenario/ suspension of in-person teaching, Teachers had to adopt the online mode of teaching-learning. Teachers used Google Meet or any other available platforms at the initial stage.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

At the beginning of each academic session, an academic calendar at both college and department level is prepared and shared with the students a tentative schedule of the upcoming major curricular co-curricular and extra-curricular activities in advance. The academic calendar includes a tentative date of commencement of classes, dates of internal assessment, dates of university examinations, major college events like college social, annual sports, foundation day celebration, and some cultural programs. The college tries to comply with the academic calendar. The internal evaluation lies at the liberty of teachers. Due to Pandemic Season as college was closed for physical presence all the classes and examination were held according to the guidance of UGC so the Academic Calendar provided by UGC was strictly followed in the session 2020-2021.

Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University setting of question papers for UG programs of the affiliating University

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	Nil

### 1.1.3 - Teachers of the Institution participate in C. Any 2 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of



**Curriculum for Add on/ certificate/ Diploma  
Courses Assessment /evaluation process of the  
affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

### 1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

#### 1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

8

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

Nil

**1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year**

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

**Gender sensitive curriculum**

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

6

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

Nil

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students Teachers Employers Alumni**

**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

### 1.4.2 - Feedback process of the Institution may be classified as follows

### C. Feedback collected and analyzed

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of sanctioned seats during the year

815

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

#### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

228

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

### 2.2 - Catering to Student Diversity

#### 2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of students and organizes special programmes for advanced learners, and remedial classes for slow learners.

The college assesses the learning levels of the students through internal assessments. On the basis of assessment slow learners and advanced learners are identified.

Special programmes for advanced learners:

Due to COVID-19 pandemic situation, college was closed so physical programmes were conducted through virtual medium.

Revision of topics was done.

Study-material and class notes were given.

Special programmes for slow learners:

Extra doubt clearing classes arranged for slow learners.

Apart from the classes students are advised to contact teachers whenever they feel any difficulty in understanding through telephone or other electronic media.

Extra class tests have been taken evaluated answer scripts was shown to the students such that they can understand and rectify their mistakes.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1608	29

File Description	Documents
Any additional information	No File Uploaded

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student centric method, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experience. E materials were provided through electronic media. Cloud Classrooms were activated.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

1. ICT enable tools have become an integral part of teaching learning process due to Covid-19 situation. The college took adequate measures so that teaching is continued unabatedly during the prolonged span of Covid-19 inflicted lockdown.

2. The college has Wi-Fi campus. The college has ICT enable classroom having laptop and projectors which helps in e-Learning process

3. LMS was introduced in the taking online class and uploading study materials for students.

4. Each teacher used his/her own Google classroom where dissemination of study materials and conduction of tests (through Google form) can be carried out.

5. All faculty members used various online platforms like zoom, Google meet etc.

6. Apart from these teachers are connected 24×7 with their through dedicated Whatsapp group for each class.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

29

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

1

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

340

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

For a smooth and fair process of internal assessment our college has an Examination Committee, they give notice to fix the date, time and duty roster. Due to COVID -19 all examination processes were conducted through online mode. \*Question papers were put up at the college website, departmental WhatsApp groups and students submitted the answer scripts through email. Before online examination students were given detailed guidelines regarding the online assessment and also guided by the teachers in case of any difficulty.

\*Each department evaluated answer scripts, and consequent marks are uploaded on the University Portal. On the basis of marks obtained by students in the Internal Assessment slow learners and advanced learners are identified.



File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Mechanism to deal with Internal Examination related grievances is transparent, time bound and efficient. Both Internal and External assessments were held through online mode. During pandemic all the departments took classes through various online modes (Google meet, Zoom, WhatsApp video call and so forth). The students were provided with study materials in the cloud class room (<https://gmvm.ac.in/eclass-room>) on the college website. Practical examinations were conducted through online mode under the supervision of teachers. The University Examination system under CBCS also requires that the students be marked on their class attendance in each course. These marks are added to get the final result. If any error is detected in the final marksheet in spite of rigorous scrutiny, it is promptly reported to the University by the College for rectification.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	<a href="https://gmvm.ac.in/eclass-room/">https://gmvm.ac.in/eclass-room/</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The institution offers 8 Programs in UG (Both in Hons. & Gen). The Program outcomes & Course Outcome has been displayed at College Website. The Curriculum of all the programs is framed by the mother University, University of Calcutta. On the Commencement of every Academic Session, Students are given the outline of Syllabus. An orientation program also organized to discuss the course and program outcomes.

Students are encouraged to participate in various Departmental, Cultural Programs and Extension activities. The College has taken various initiatives to develop students' leadership qualities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The College follows the syllabi of the affiliating University. Academic calendar was prepared for each course by the Teachers in Co-ordination with IQAC & Teacher-in-Charge. The College conducts Internal & Tutorial examination as per affiliating University. In addition, the College also arranges Class Tests, group discussion, quiz and debates.

Slow Learners are also identified and the department arranged Remedial Tests for them.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

394

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

[https://drive.google.com/file/d/1cFe8bhjiT8E3OZTU8DWwagVIT2OyDh4t/view?usp=drive\\_link](https://drive.google.com/file/d/1cFe8bhjiT8E3OZTU8DWwagVIT2OyDh4t/view?usp=drive_link)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year****3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.2 - Research Publications and Awards****3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

4

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

**3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year****3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

1

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

**3.3 - Extension Activities**

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The National Service Scheme (NSS) is an Indian Government sponsored flagship Programme for public service. This academic year NSS unit(I & II), Gangadharpur Mahavidyamandir conducted various activities through online mode due to covid-19 pandemic. Covid awareness Campaign On 12 th July, 2020, the NSS unit of our college, started the COVID awareness campaign against this pandemic during lockdown.30 volunteers and 5 teachers participated in online meeting. NSS volunteers and faculty members performed the following duties: 1. Everyone registered themselves in Arogya Setu app. 2. NSS volunteers prepared charts, posters and videos highlighting the causes and precautions for Covid - 19. 3. Prepared videos Covid -19 awareness 4. Prepared masks and distributed in their surrounding 5. Distributed glossary item among the people.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc.,

during the year

14

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

314

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

00

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

**3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**

### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has 33 classrooms with 2 ICT enabled ones, and 100 percent projector ready rooms. The college has two seminar halls, one in each building for holding academic extension activities. For students there are 12 computers to access journals and educative data and each department has been given one laptop as of now for a smooth impartment of knowledge. There is a fully functional library with rare books and a 24.7 e-access to the students. The annex has a playground where physical activities as well as cultural programmes of the college happen.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://gmvm.ac.in/">https://gmvm.ac.in/</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

This institution has a history of outstanding achievements in sports and games. The college Football team has been the DPI- sponsored District-level Champion or Runner-up continuously for the last ten years. Sports-ground has the following amenities: Facilities numbers

Area Institution has the following Indoor-outdoor games facilities with provision for full Sports-Kit and necessary practice facilities: (i) Volleyball (ii) Football (iii) Kho-Kho (iv) Athletics (v) Cricket (vi) Handball (VII) Carom (VIII) Table-Tennis. Gymnasium: The College also has a fully equipped Gymnasium with the following equipment: 2 Bicycles, 20 Different Weights, 2 Weight Machines and 3 Weight Lifting Bars.

Apart from these, we also have Treadmill, Wrist Curl, Twister, Leg Curl, Leg Extension Machine, Inclined Bench Press, and Standing Abdomen, 4-Station-GYM and 180kg-Weight- Dumbbell.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://gmvm.ac.in/games-sports/">https://gmvm.ac.in/games-sports/</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

2

##### 4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

2

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

246726



File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- College Library of Gangadharpur Mahavidyamandir was partially automated with KOHA open-source Integrated Library Management Software since 2017.
- It has hosted Koha (Version 20.11.09.001) on the website through a vendor ([www.aviortechnologies.co.in](http://www.aviortechnologies.co.in)) and thenceforth Library provides web-based access of library resources to its users.
- Library has made housekeeping activities like accessioning, cataloguing and circulating its books (issue/return of books) using that software.
- The College Library provides its users with a web-based Online Public Access Catalogue (OPAC) (<https://gmvm-opac.kohacloud.in/>) through which users can search books sitting at their home. Even they can get the information like which books they have issued and how many days they have issued the books etc., by logging their account on the Koha OPAC.
- The barcode process in the Library is going on and about 90% of books have been barcoded. The library has been using separate barcode machine for barcoding of books and barcode scanner for the issue and return of books. The College Library provides the free access to e-resources (access available from the college library website) with the association of (National Digital Library of India) developed by IIT Kharagpur and NLIST by INFLIBNET.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	<a href="https://gmvm-opac.kohacloud.in/">https://gmvm-opac.kohacloud.in/</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** **B. Any 3 of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

0.16

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

00

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

**4.3 - IT Infrastructure**

**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

- Institution frequently updates its IT facilities including Wi-Fi.
- The college has 36 computers (28 desktop & 8 laptops), 6 printers/ scanner, 3 projectors out of these 13 desktops are for Academic purpose and 23 desktops and Laptops are for Administrative purpose.
- Internet connection from Alliance Broadband service with more than 100MBPS speed. Over the last five years two internet connections with 100MBPS have been installed. The bandwidths have been regularly updated over the last five years.
- ICMS software was installed in 2017 -2018 and updated on 2019-2020 with Finaware for financial works of college. CBCS Students Package software to help students regarding admission fees payment and other allied activities from Infonetics, Kolkata, and West Bengal.
- Classrooms are ICT enabled and portable LCD projectors are provided for other classroom. Projectors are repaired and maintained through temporary orders. Video conferencing facility is available in the seminar hall.
- Library is automated using the Integrated Library Management System. For this purpose KOHA version: 21.11 had been installed in 2017. After uploading all metadata of library books the software is now ready for use. Ours is partially automated on & from the 2020-21 academic sessions. It has OPAC search facility.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://gmvm.ac.in/infrastructure/">https://gmvm.ac.in/infrastructure/</a>

#### 4.3.2 - Number of Computers

12

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

609019

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- For all sorts of Academic-Requirements and expenditure including Books-Journals, IT-Facilities, Special-Lectures, State & National level seminars/workshops, Laboratory-Requirements, Governing-Body and Other Respective-Committees allocate finite resources for prioritized needs as per requisitions placed by the HoDs. Purchase, E- Tender and all Financial-Tasks are done in accordance to Strict-Government-Rules.
- The Library-Committee, constituted of Senior-Teachers and all the HODs takes decisions regarding the departmental allotment, mode of purchase, and maintenance of the existing books based on the budgetary provisions or funds available.
- Building committee looks after all the maintenance, repair and constructional works of the College-Building and Physical-Infrastructure including Water and Power supply.
- All works are done through Tender as per standard norms.

Supervisors are assigned by the college authority to verify the work done by the contractors.

- All minor faults, maintenance of Fire-Extinguisher and Water-Purifier are done regularly or whenever necessary by skilled technicians.
- Electrical-Wiring is checked by the Lab-Attendant at the Departmental-Level and maintained through Hired-Technicians annually and/or whenever necessary.
- Stock-Register is maintained by support staff.
- Maintenance of Multi-Gym, Sports-Equipment, and First-Aid-Box is done by NSS regularly.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

218

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

532

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

C. 2 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

00

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

358

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## **5.2 - Student Progression**

### **5.2.1 - Number of placement of outgoing students during the year**

#### **5.2.1.1 - Number of outgoing students placed during the year**

**37**

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### **5.2.2 - Number of students progressing to higher education during the year**

#### **5.2.2.1 - Number of outgoing student progression to higher education**

**66**

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

##### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

3

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>



5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Students Union is a representative body with members elected by students. The general secretary of the Union is a member of various committees of the college like admission and routine committees, and the Union is given a role in all student welfare activities.

One of the most important involvement of the Union is the one with the NSS unit of the college. The community outreach programmes of the NSS unit that aims at positive changes in the villages around the college and in the deep interiors, are done in close association with the Students Union.

Nationally significant days like the Independence Day, Republic Day and the birth anniversary of Swami Vivekananda, which is observed as the National Youth Day, are celebrated, as are birth anniversaries of stalwarts like Rabindranath Tagore, Netaji Subhas Chandra Bose and Mahatma Gandhi.

Saraswati Pujais celebrated as are other festivals that bring people close to each other, like holi and raksha bandhan. Teachers and other members of the staff are brought into the celebrations. The Union is actively involved in the ONLINE admission process to the prospective students. The Union helps ensure all students get equal opportunities, often by finding financial solutions for many of them.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of the college began functioning around 2006 on an initiative by Dr Paramananda Sarkar, the then Principal. The Association was registered under the Society Act from January 1, 2018 (no. 30017528) with Dr Debes Acharyya, the then Teacher-In-Charge as its president and former GMVM student Abhijeet Das as secretary. The members were former students Ishita Mukherjee, Nasreen Mridha, Pranobesh Roy and Kallol Bera.

It has had a close relationship with the college and is involved in several activities in and around the college. Members are involved in career counselling of senior students regarding job opportunities. They also guide students before competitive examinations. They are also involved in the beautification of the college campuses by attending to the garden and also painting motivational messages on college walls. The Alumni also inspires students passing out by giving out awards. It played an active role during the Covid-19 pandemic by joining the college union efforts on procuring and distributing food and other essentials to families living in the surrounding villages like Naskarpur, Gobindopur, Gangadharpur, Jujersshah, Deulpur, shubhorara and panchla in the year 2020 - 2021. Funds for the initiative was raised by the students union from students , teachers and alumni welfare association.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 5.4.2 - Alumni contribution during the year (INR in Lakhs) **E. <1Lakhs**

File Description	Documents
Upload any additional information	No File Uploaded

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Gangadharpur Mahavidyamandir with the vision 'to provide education for knowledge, wisdom, emancipation and enhancement of capabilities' and the mission, 'Education for all irrespective of caste, creed, religion, gender and economic status' believes in principles of inclusion, social accountability, participative management and decision making. Besides the Governing Body and IQAC of the college, different academic and administrative committees are formed in every academic session with teachers, students and non-teaching staff as members. The activities of the college are divided and are assigned to the respective committees for fruitful implementation. In this year college being under lockdown due to COVID19, workings of the committees have been hampered, but still have done their job to the level best such that the regular academic and administrative work flow has been maintained. The strategic development plan could not been implemented due to the same.

File Description	Documents
Paste link for additional information	<a href="https://gmvm.ac.in/vision-mission/">https://gmvm.ac.in/vision-mission/</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Gangadharpur Mahavidyamandir practices decentralization and participative management in three sectors, viz. academics, administration and extra-curricular activities. The said academic and administrative committees have the freedom to work on their own, but in consultation with IQAC and the Teacher-in-Charge of the college. The academic departments headed by the efficient teachers plan the strategy for regular teaching work with a definite schedule. This year every such activities have been done in online mode.

#### Decentralization in academic matters

The Teacher-in-Charge places the proposal of IQAC on improvement of teaching-learning to the management and works accordingly.

Teachers' Council with an elected teacher as Secretary and Teacher-in-Charge as chairperson discusses academic issues. Each faculty member is a part of different sub-committees. Admission Committee and Academic Sub-Committee conduct admission procedure. Routine Committee prepares timetable co-ordinating with each department. Library Committee looks after library facilities and maintenance. Sports Committee organizes Annual Sports, cricket and football tournaments.

Three elected faculty members are Teachers' Representative in the Governing Body. Faculty member act as Bursar, members of committees like- Finance, Development and Purchase, Anti-Ragging, Discipline, Student Advisory, Internal Complaints Committee against Sexual Harassment, etc.

File Description	Documents
Paste link for additional information	<a href="https://gmvm.ac.in/committees/">https://gmvm.ac.in/committees/</a>
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Being a government-aided college, development of the college is subjected to the allocation of government fund. In this pandemic situation, government fund being so scanty we were bound to only some maintenance work. Even academic exchanges with other

organizations have not been possible.

College library is partially automated with computer barcode based circulation. OPAC is used for the automation. All computers with Local Area Network facilities and Internet has been installed the College has a Gym, Canteen, purified water cooler for students.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The governing body under leadership of the president discusses issue relating to finance infrastructure faculty recruitment. The TIC assigned by Teachers Council and the non teaching staff works as the chief administrator and manages the overall functioning of the college. The departments in collaboration with the TIC and their respective departments accomplish the academic financial and co-curricular recruitments of the departments. The internal quality assurance cell ensures quality through internal academic and administrative audit and conducts skill based and quality events. The Bursar appointed by the governing body and recommended by the TIC manages internal finances and financial audit of the college to ensure effective utilization of funds. The librarian supervises and maintains upkeep of the library and upgrades its academic resources and facilities. The Student Council addresses student related issues and organisation along with extra-curricular activities in collaboration with NSS and other committees.

The members of administrative staff are in positions according to the University of Calcutta rules and the UGC the administrative decisions are implemented through the administrative officer assigned by the accountant casual and a team of staff.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	<a href="#">View File</a>

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>

## 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

1. Government of West Bengal has provisions for several welfare schemes which are available for both teachers as well as non teaching staff which are availed through individual applications to the government.

2. There is a provision of maternity leave given to the staff.

3. Various other forms of welfare schemes are available both for the teaching and non-teaching staff.

- General provident fund for the substantive staffs.
- Co-operative credit society for the substantive staffs.
- Quick Provident Fund Loan Facility

4. The Co-operative Credit Society of the College was established in 1983

**5. On the day of retirement of an employee the Institution gives him/her the PF.**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

#### **6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

##### **6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

7

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### **6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

The authority introduced a proforma for self-appraisal of the teaching staff.

Career Advancement Scheme for all teachers who become eligible for the different stages of promotion. TIC holds regular Departmental meetings with the teachers.



The overall performance of the non-teaching staff is evaluated by the TIC. Regular meetings are held to address any problem that might have been recorded in their performance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

College conducts both internal audit of the college books of accounts each financial year. Internal Audit

The financial affairs are managed and monitored by the

Bursar, Accountant, Finance Committee headed by the Teacher-in-Charge. For the grants received from the UGC and Higher Education Department, utilization certificates are prepared. Financial Data, prepared by the Accountant is again verified and scrutinized by the Bursar and the Teacher-in-Charge for authenticity, transparency and accuracy. Audit done by a qualified chartered accountant with approval from the Governing Body.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

##### Mobilisation of funds

Funds received from students and university is mobilised for paying bills such as electricity, internet, water, and others. 50 percent of the student fees go to the university and the rest is utilised for the above. University examination funds are utilised for conducting of the exams and associated performances.

##### Utilization of funds

Development & Building Committee, Purchase Committee and Library Committee help in the preparation, allocation and utilization of funds. All transaction is supported by the vouchers and bills are processed by the accounts section, the Bursar and the Teacher-in-Charge.

Collections are deposited in the bank and expenditure, recurring and non-recurring, are incurred through Cheques/Electronic mode.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**IQAC of the college time to time reviews the academic progress of the college and put advices to the academic departments via TIC.**

IQAC also helps the teachers in framing academic development and service promotion. This year, four faculty members from the Department of Philosophy and two from the Department of Sanskrit and Librarian have received promotion under Career Advancement Scheme.

The IQAC consistently strives to institutionalize quality assurance strategies and processes at every level of functioning of the Institute. In order to improve teacher quality, the IQAC has been motivating the teachers to attend Workshops, seminars etc. Teachers are encouraged to attend Orientation, Refresher and Short term courses. A large number of teachers are enrolled for online learning platforms. Teachers are encouraged to participate in Syllabus Revision Workshops. IQAC is continuously engaged in imparting and sharing ideas by organizing workshops on Best practices adopted by Degree Colleges for Quality enhancement. Promoting the Culture of Research, IQAC strives to develop an environment conducive to research. Faculties are engaged in publishing research papers and research articles to enhance their knowledge skills. Various conferences have been organized both at national and international levels on varied and relevant topics

File Description	Documents
Paste link for additional information	<a href="https://gmvm.ac.in/igac-committee/">https://gmvm.ac.in/igac-committee/</a>
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

#### activities

This year all the academic activities have been done in online mode. The learning outcomes could not be assessed properly.

However, the students performed fairly in the semester examinations and some pass out students have joined reputed organizations. It is the reflection of good academic ambience of the college.

The post accreditation initiatives with respect to institutional reviews of teaching learning reforms facilitated by the IQAC:

#### Academic and Administrative Audit

Annual Academic Audits- internally by IQAC all the department after the completion of an academic session. The IQAC analyses the departmental performances and gives feedback for internal quality enhancement.

Review of teaching-learning-outcome is carried out by collecting online feedback from students regarding curriculum delivery and implementation.

IQAC collects online feedback from stakeholders like students, parents, and alumni to facilitate teaching learning reforms and to obtain an unbiased opinion about the institutional performance. Student feedback of teachers is conducted and analysed regularly and communicated to the teachers.

The initiatives regarding institutional implementation of teaching learning reforms: Upgradation of teaching learning facilities

Infrastructural development like building classrooms, laboratories and new G+3 building. The IQAC encourages departments to organize seminars, innovative pedagogical methodologies like projects, virtual field trips, online student seminars, workshops.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college has a dedicated girls' common room. A sanitary napkin vending machine has been installed. A number of toilets for students and teachers were made available in the college. Regular cleaning of the toilets are done. CCTV has been installed to cover every corner of the campus to ensure women's safety. Gender sensitization programs are held regularly.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures** Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

**Solid waste management and e-waste management facilities available in college.**

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

**A. Any 4 or All of the above**

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic

**5. landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following**  
**1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**  
**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college has always stood for communal harmony and tolerance towards diversity. This college is situated within a minority belt silver-lined by majority community(s). To inculcate brotherhood amongst students, the college organises programs on Swami Vivekananda's birthday on 12th January every year. This program is generally organised by NSS and Students' Union. This days known as Youth Day as well.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

As a symbol of devotion and loyalty to the country, the national flag is hoisted on the occasion of Netaji Subhash Bose's birthday and Republic Day. Even though this time Covid-19 has attacked people's body and mind, NSS warriors have shown their loyalty by taking all precautions keeping in mind the morale. A few students, professors and office staff were present with the NSS who were eager to fulfill their duty towardsthemotherland.



File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff** **B. Any 3 of the above**

**4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

**The following days are celebrated either on online mode/offline -**

**Independance Day Gandhi Jayanti Birth anniversary of Subhas Chandra Bose Republic Day Tagore Birthday National Youth Festival Saraswati Puja Rakhi Festival Due to Covid 19 restrictions, certain programs couldn't be held physically.**

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The college stakeholders worked tirelessly for the impoverished and Covid-affected people.

Yaas Cyclone had hit the adjacent areas. Consequently a lot of private loses were witnessed. The students, along with college President and other stake holders came up to help the people in and around Gangadharpur, where the college is situated

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

As the college is situated on the outskirts of Kolkata its location helps many EWS students near the college to get admission here. Keeping in mind the condition and needs of these students the institution especially sees to it that the fees charged for pursuing academics can be afforded by the students. Sometimes fees are waived for students facing financial crunches. The NSS unit at our college trains students under community outreach.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institution ensures effective curriculum delivery through a well planned and documented process. The College was bound to follow the syllabi and curriculum of The University Calcutta. So there is no opportunity of any other revision or updates. At the beginning of each academic session, a routine is shared with each and every department mentioning the exact time and room number of classes. Classes are allotted keeping in mind the requirement of the CBCS system. Owing to the Pandemic situation each teacher has maintained the online attendance in separate sheets. During the normal teaching-learning period, teachers usually adopt from chalk and talk to an ICT-enabled curriculum delivery system. But due to the pandemic scenario/ suspension of in-person teaching, Teachers had to adopt the online mode of teaching-learning. Teachers used Google Meet or any other available platforms at the initial stage.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

At the beginning of each academic session, an academic calendar at both college and department level is prepared and shared with the students a tentative schedule of the upcoming major curricular co-curricular and extra-curricular activities in advance. The academic calendar includes a tentative date of commencement of classes, dates of internal assessment, dates of university examinations, major college events like college social, annual sports, foundation day celebration, and some cultural programs. The college tries to comply with the academic calendar. The internal evaluation lies at the liberty of teachers. Due to Pandemic Season as college was closed for physical presence all the classes and examination were held according to

the guidance of UGC so the Academic Calendar provided by UGC was strictly followed in the session 2020-2021.

Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University setting of question papers for UG programs of the affiliating University

File Description	Documents
Upload relevant supporting documents	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

8

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

## 1.2.2 - Number of Add on /Certificate programs offered during the year

### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

## 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

Nil

### 1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Gender sensitive curriculum

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

6

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

Nil

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

<b>1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni</b>	<b>A. All of the above</b>								
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>URL for stakeholder feedback report</td><td>No File Uploaded</td></tr> <tr> <td>Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)</td><td>No File Uploaded</td></tr> <tr> <td>Any additional information(Upload)</td><td>No File Uploaded</td></tr> </tbody> </table>	File Description	Documents	URL for stakeholder feedback report	No File Uploaded	Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded	Any additional information(Upload)	No File Uploaded	
File Description	Documents								
URL for stakeholder feedback report	No File Uploaded								
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded								
Any additional information(Upload)	No File Uploaded								
<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>C. Feedback collected and analyzed</b>								
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Upload any additional information</td><td>No File Uploaded</td></tr> <tr> <td>URL for feedback report</td><td>Nil</td></tr> </tbody> </table>	File Description	Documents	Upload any additional information	No File Uploaded	URL for feedback report	Nil			
File Description	Documents								
Upload any additional information	No File Uploaded								
URL for feedback report	Nil								
<b>TEACHING-LEARNING AND EVALUATION</b>									
<b>2.1 - Student Enrollment and Profile</b>									
<b>2.1.1 - Enrolment Number Number of students admitted during the year</b>									
<b>2.1.1.1 - Number of sanctioned seats during the year</b>									
<b>815</b>									
<table border="1"> <thead> <tr> <th>File Description</th><th>Documents</th></tr> </thead> <tbody> <tr> <td>Any additional information</td><td>No File Uploaded</td></tr> <tr> <td>Institutional data in prescribed format</td><td><a href="#">View File</a></td></tr> </tbody> </table>	File Description	Documents	Any additional information	No File Uploaded	Institutional data in prescribed format	<a href="#">View File</a>			
File Description	Documents								
Any additional information	No File Uploaded								
Institutional data in prescribed format	<a href="#">View File</a>								
<b>2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)</b>									

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

228

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of students and organizes special programmes for advanced learners, and remedial classes for slow learners.

The college assesses the learning levels of the students through internal assessments. On the basis of assessment slow learners and advanced learners are identified.

Special programmes for advanced learners:

Due to COVID-19 pandemic situation, college was closed so physical programmes were conducted through virtual medium.

Revision of topics was done.

Study-material and class notes were given.

Special programmes for slow learners:

Extra doubt clearing classes arranged for slow learners.

Apart from the classes students are advised to contact teachers whenever they feel any difficulty in understanding through telephone or other electronic media.

Extra class tests have been taken evaluated answer scripts was shown to the students such that they can understand and rectify their mistakes.



File Description	Documents
Link for additional Information	Nil
Upload any additional information	<a href="#">View File</a>

**2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)**

Number of Students	Number of Teachers
1608	29

File Description	Documents
Any additional information	No File Uploaded

**2.3 - Teaching- Learning Process**

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student centric method, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experience. E materials were provided through electronic media. Cloud Classrooms were activated.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

1. ICT enable tools have become an integral part of teaching learning process due to Covid-19 situation. The college took adequate measures so that teaching is continued unabatedly during the prolonged span of Covid-19 inflicted lockdown.

2. The college has Wi-Fi campus. The college has ICT enable classroom having laptop and projectors which helps in e-Learning process

3. LMS was introduced in the taking online class and uploading

study materials for students.

4. Each teacher used his/her own Google classroom where dissemination of study materials and conduction of tests (through Google form) can be carried out.

5. All faculty members used various online platforms like zoom, Google meet etc.

6. Apart from these teachers are connected 24×7 with their through dedicated Whatsapp group for each class.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

29

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

1

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<a href="#">View File</a>

#### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

##### 2.4.3.1 - Total experience of full-time teachers

340

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

#### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

For a smooth and fair process of internal assessment our college has an Examination Committee, they give notice to fix the date, time and duty roster. Due to COVID -19 all examination processes were conducted through online mode. \*Question papers were put up at the college website, departmental WhatsApp groups and students submitted the answer scripts through email. Before online examination students were given detailed guidelines regarding the online assessment and also guided by the teachers in case of any difficulty.

\*Each department evaluated answer scripts, and consequent marks are uploaded on the University Portal. On the basis of marks obtained by students in the Internal Assessment slow learners and advanced learners are identified.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Mechanism to deal with Internal Examination related grievances is transparent, time bound and efficient. Both Internal and External assessments were held through online mode. During pandemic all the departments took classes through various online modes (Google meet, Zoom, WhatsApp video call and so forth). The students were provided with study materials in the cloud class room (<https://gmvm.ac.in/eclass-room>) on the college website. Practical examinations were conducted through online mode under the supervision of teachers. The University Examination system under CBCS also requires that the students be marked on their class attendance in each course. These marks are added to get the final result. If any error is detected in the final marksheet in spite of rigorous scrutiny, it is promptly reported to the University by the College for rectification.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	<a href="https://gmvm.ac.in/eclass-room/">https://gmvm.ac.in/eclass-room/</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The institution offers 8 Programs in UG (Both in Hons. & Gen). The Program outcomes & Course Outcome has been displayed at College Website. The Curriculum of all the programs is framed by the mother University, University of Calcutta. On the Commencement of every Academic Session, Students are given the outline of Syllabus. An orientation program also organized to discuss the course and program outcomes.

Students are encouraged to participate in various Departmental, Cultural Programs and Extension activities. The College has taken various initiatives to develop students' leadership qualities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The College follows the syllabi of the affiliating University. Academic calendar was prepared for each course by the Teachers in Co-ordination with IQAC & Teacher-in-Charge. The College conducts Internal & Tutorial examination as per affiliating University. In addition, the College also arranges Class Tests, group discussion, quiz and debates.

Slow Learners are also identified and the department arranged Remedial Tests for them.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

**2.6.3 - Pass percentage of Students during the year**

**2.6.3.1 - Total number of final year students who passed the university examination during**

the year

394

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

[https://drive.google.com/file/d/1cFe8bhjiT8E3OZTU8DWwagVIT2QyDh4t/view?usp=drive\\_link](https://drive.google.com/file/d/1cFe8bhjiT8E3OZTU8DWwagVIT2QyDh4t/view?usp=drive_link)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year**

**3.1.2.1 - Number of departments having Research projects funded by government and non-**

**government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

**3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year****3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

**3.2 - Research Publications and Awards****3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

4

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

1

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The National Service Scheme (NSS) is an Indian Government sponsored flagship Programme for public service. This academic year NSS unit(I & II), Gangadharapur Mahavidyamandir conducted various activities through online mode due to covid-19 pandemic. Covid awareness Campaign On 12 th July, 2020, the NSS unit of our college, started the COVID awareness campaign against this pandemic during lockdown.30 volunteers and 5 teachers participated in online meeting. NSS volunteers and faculty members performed the following duties: 1. Everyone registered themselves in Arogya Setu app. 2. NSS volunteers prepared charts, posters and videos highlighting the causes and precautions for Covid - 19. 3. Prepared videos Covid -19 awareness 4. Prepared masks and distributed in their surrounding 5. Distributed glossary item among the people.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year



1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

**3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

14

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	<a href="#">View File</a>

**3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**

**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

314

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.4 - Collaboration

#### 3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

00

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

##### 3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

### INFRASTRUCTURE AND LEARNING RESOURCES

#### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has 33 classrooms with 2 ICT enabled ones, and 100 percent projector ready rooms. The college has two seminar halls, one in each building for holding academic extension activities. For students there are 12 computers to access journals and educative data and each department has been given one laptop as of now for a smooth impartment of knowledge. There is a fully functional library with rare books and a 24.7 e-access to the students. The annex has a playground where physical activities as well as cultural programmes of the college happen.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://gmvm.ac.in/">https://gmvm.ac.in/</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

This institution has a history of outstanding achievements in sports and games. The college Football team has been the DPI-sponsored District-level Champion or Runner-up continuously for the last ten years. Sports-ground has the following amenities: Facilities numbers Area Institution has the following Indoor-outdoor games facilities with provision for full Sports-Kit and necessary practice facilities: (i) Volleyball (ii) Football (iii) Kho-Kho (iv) Athletics (v) Cricket (vi) Handball (VII) Carom (VIII) Table-Tennis. Gymnasium: The College also has a fully equipped Gymnasium with the following equipment: 2 Bicycles, 20 Different Weights, 2 Weight Machines and 3 Weight Lifting Bars.

Apart from these, we also have Treadmill, Wrist Curl, Twister, Leg Curl, Leg Extension Machine, Inclined Bench Press, and Standing Abdomen, 4-Station-GYM and 180kg-Weight- Dumbbell.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://gmvm.ac.in/games-sports/">https://gmvm.ac.in/games-sports/</a>

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.****2****4.1.3.1 - Number of classrooms and seminar halls with ICT facilities****2**

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)****4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)****246726**

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

**4.2 - Library as a Learning Resource****4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

- College Library of Gangadharpur Mahavidyamandir was partially automated with KOHA open-source Integrated Library Management Software since 2017.
- It has hosted Koha (Version 20.11.09.001) on the website through a vendor ([www.aviortechnologies.co.in](http://www.aviortechnologies.co.in)) and thenceforth Library provides web-based access of library

resources to its users.

- Library has made housekeeping activities like accessioning, cataloguing and circulating its books (issue/return of books) using that software.
- The College Library provides its users with a web-based Online Public Access Catalogue (OPAC) (<https://gmvm-opac.kohacloud.in/>) through which users can search books sitting at their home. Even they can get the information like which books they have issued and how many days they have issued the books etc., by logging their account on the Koha OPAC.
- The barcode process in the Library is going on and about 90% of books have been barcoded. The library has been using separate barcode machine for barcoding of books and barcode scanner for the issue and return of books. The College Library provides the free access to e-resources (access available from the college library website) with the association of (National Digital Library of India) developed by IIT Kharagpur and NLIST by INFLIBNET.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	<a href="https://gmvm-opac.kohacloud.in/">https://gmvm-opac.kohacloud.in/</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

B. Any 3 of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**0.16**

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)****4.2.4.1 - Number of teachers and students using library per day over last one year****00**

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

**4.3 - IT Infrastructure****4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

- Institution frequently updates its IT facilities including Wi-Fi.
- The college has 36 computers (28 desktop & 8 laptops), 6 printers/ scanner, 3 projectors out of these 13 desktops are for Academic purpose and 23 desktops and Laptops are for Administrative purpose.
- Internet connection from Alliance Broadband service with more than 100MBPS speed. Over the last five years two internet connections with 100MBPS have been installed. The bandwidths have been regularly updated over the last five years.
- ICMS software was installed in 2017 -2018 and updated on 2019-2020 with Finaware for financial works of college. CBCS Students Package software to help students regarding admission fees payment and other allied activities from Infonetics, Kolkata, and West Bengal.
- Classrooms are ICT enabled and portable LCD projectors are provided for other classroom. Projectors are repaired and maintained through temporary orders. Video conferencing

facility is available in the seminar hall.

- Library is automated using the Integrated Library Management System. For this purpose KOHA version: 21.11 had been installed in 2017. After uploading all metadata of library books the software is now ready for use. Ours is partially automated on & from the 2020-21 academic sessions. It has OPAC search facility.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	<a href="https://gmvm.ac.in/infrastructure/">https://gmvm.ac.in/infrastructure/</a>

#### 4.3.2 - Number of Computers

12

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

609019

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

- For all sorts of Academic-Requirements and expenditure including Books-Journals, IT-Facilities, Special-Lectures, State & National level seminars/workshops, Laboratory-Requirements, Governing-Body and Other Respective-Committees allocate finite resources for prioritized needs as per requisitions placed by the HoDs. Purchase, E- Tender and all Financial-Tasks are done in accordance to Strict-Government-Rules.
- The Library-Committee, constituted of Senior-Teachers and all the HODs takes decisions regarding the departmental allotment, mode of purchase, and maintenance of the existing books based on the budgetary provisions or funds available.
- Building committee looks after all the maintenance, repair and constructional works of the College-Building and Physical-Infrastructure including Water and Power supply.
- All works are done through Tender as per standard norms. Supervisors are assigned by the college authority to verify the work done by the contractors.
- All minor faults, maintenance of Fire-Extinguisher and Water- Purifier are done regularly or whenever necessary by skilled technicians.
- Electrical-Wiring is checked by the Lab-Attendant at the Departmental-Level and maintained through Hired-Technicians annually and/or whenever necessary.
- Stock-Register is maintained by support staff.
- Maintenance of Multi-Gym, Sports-Equipment, and First-Aid-Box is done by NSS regularly.



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

218

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

532

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>C. 2 of the above</b>
<b>File Description</b>	<b>Documents</b>
Link to institutional website	<b>Nil</b>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>00</b>	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>358</b>	
<b>File Description</b>	<b>Documents</b>
Any additional information	<b>No File Uploaded</b>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>
<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>	<b>A. All of the above</b>

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

37

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

66

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

**government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

3

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

**5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

Students Union is a representative body with members elected by students. The general secretary of the Union is a member of various committees of the college like admission and routine committees, and the Union is given a role in all student welfare activities.

One of the most important involvement of the Union is the one with the NSS unit of the college. The community outreach programmes of the NSS unit that aims at positive changes in the villages around the college and in the deep interiors, are done

in close association with the Students Union.

Nationally significant days like the Independence Day, Republic Day and the birth anniversary of Swami Vivekananda, which is observed as the National Youth Day, are celebrated, as are birth anniversaries of stalwarts like Rabindranath Tagore, Netaji Subhas Chandra Bose and Mahatma Gandhi.

Saraswati Pujais celebrated as are other festivals that bring people close to each other, like holi and raksha bandhan. Teachers and other members of the staff are brought into the celebrations. The Union is actively involved in the ONLINE admission process to the prospective students. The Union helps ensure all students get equal opportunities, often by finding financial solutions for many of them.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

5

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of the college began functioning around 2006 on an initiative by Dr Paramananda Sarkar, the then Principal. The Association was registered under the Society Act from January 1, 2018 (no. 30017528) with Dr Debes Acharyya, the then Teacher-In-Charge as its president and former GMVM student Abhijeet Das as secretary. The members were former students Ishita Mukherjee, Nasreen Mridha, Pranobesh Roy and Kallol Bera.

It has had a close relationship with the college and is involved in several activities in and around the college. Members are involved in career counselling of senior students regarding job opportunities. They also guide students before competitive examinations. They are also involved in the beautification of the college campuses by attending to the garden and also painting motivational messages on college walls. The Alumni also inspires students passing out by giving out awards. It played an active role during the Covid-19 pandemic by joining the college union efforts on procuring and distributing food and other essentials to families living in the surrounding villages like Naskarpur, Gobindopur, Gangadharpur, Jujersah, Deulpur, shubhorara and panchla in the year 2020 - 2021. Funds for the initiative was raised by the students union from students, teachers and alumni welfare association.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Gangadharpur Mahavidyamandir with the vision 'to provide education for knowledge, wisdom, emancipation and enhancement of capabilities' and the mission, 'Education for all irrespective of caste, creed, religion, gender and economic status' believes in principles of inclusion, social accountability, participative management and decision making. Besides the Governing Body and IQAC of the college, different academic and administrative committees are formed in every academic session with teachers, students and non-teaching staff as members. The activities of the college are divided and are assigned to the respective committees for fruitful implementation. In this year college being under lockdown due to COVID19, workings of the committees have been hampered, but still have done their job to the level best such that the regular academic and administrative work flow has been maintained. The strategic development plan could not been implemented due to the same.

File Description	Documents
Paste link for additional information	<a href="https://gmvm.ac.in/vision-mission/">https://gmvm.ac.in/vision-mission/</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Gangadharpur Mahavidyamandir practices decentralization and participative management in three sectors, viz. academics, administration and extra-curricular activities. The said academic and administrative committees have the freedom to work on their own, but in consultation with IQAC and the Teacher-in-Charge of the college. The academic departments headed by the efficient teachers plan the strategy for regular teaching work with a definite schedule. This year every such activities have been done in online mode.

**Decentralization in academic matters**

The Teacher-in-Charge places the proposal of IQAC on improvement of teaching-learning to the management and works accordingly.

Teachers' Council with an elected teacher as Secretary and

Teacher-in-Charge as chairperson discusses academic issues. Each faculty member is a part of different sub-committees. Admission Committee and Academic Sub-Committee conduct admission procedure. Routine Committee prepares timetable co-ordinating with each department. Library Committee looks after library facilities and maintenance. Sports Committee organizes Annual Sports, cricket and football tournaments.

Three elected faculty members are Teachers' Representative in the Governing Body. Faculty member act as Bursar, members of committees like- Finance, Development and Purchase, Anti-Ragging, Discipline, Student Advisory, Internal Complaints Committee against Sexual Harassment, etc.

File Description	Documents
Paste link for additional information	<a href="https://gmvm.ac.in/committees/">https://gmvm.ac.in/committees/</a>
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Being a government-aided college, development of the college is subjected to the allocation of government fund. In this pandemic situation, government fund being so scanty we were bound to only some maintenance work. Even academic exchanges with other organizations have not been possible.

College library is partially automated with computer barcode based circulation. OPAC is used for the automation. All computers with Local Area Network facilities and Internet has been installed the College has a Gym, Canteen, purified water cooler for students.



File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The governing body under leadership of the president discusses issue relating to finance infrastructure faculty recruitment. The TIC assigned by Teachers Council and the non teaching staff works as the chief administrator and manages the overall functioning of the college. The departments in collaboration with the TIC and their respective departments accomplish the academic financial and co-curricular recruitments of the departments. The internal quality assurance cell ensures quality through internal academic and administrative audit and conducts skill based and quality events. The Bursar appointed by the governing body and recommended by the TIC manages internal finances and financial audit of the college to ensure effective utilization of funds. The librarian supervises and maintains upkeep of the library and upgrades its academic resources and facilities. The Student Council addresses student related issues and organisation along with extra- curricular activities in collaboration with NSS and other committees.

The members of administrative staff are in positions according to the University of Calcutta rules and the UGC the administrative decisions are implemented through the administrative officer assigned by the accountant casual and a team of staff.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	<a href="#">View File</a>

<b>6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination</b>	<b>A. All of the above</b>
File Description	Documents
ERP (Enterprise Resource Planning)Document	<b>No File Uploaded</b>
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	<a href="#">View File</a>
<b>6.3 - Faculty Empowerment Strategies</b>	
<b>6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff</b>	
<p>1. Government of West Bengal has provisions for several welfare schemes which are available for both teachers as well as non teaching staff which are availed through individual applications to the government.</p> <p>2. There is a provision of maternity leave given to the staff.</p> <p>3. Various other forms of welfare schemes are available both for the teaching and non-teaching staff.</p> <ul style="list-style-type: none"> <li>• General provident fund for the substantive staffs.</li> <li>• Co-operative credit society for the substantive staffs.</li> <li>• Quick Provident Fund Loan Facility</li> </ul> <p>4. The Co-operative Credit Society of the College was established in 1983</p> <p>5. On the day of retirement of an employee the Institution gives him/her the PF.</p>	
File Description	Documents
Paste link for additional information	<b>Nil</b>
Upload any additional information	<b>No File Uploaded</b>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year****6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year****6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)****6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

7

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The authority introduced a proforma for self-appraisal of the teaching staff.

Career Advancement Scheme for all teachers who become eligible for the different stages of promotion. TIC holds regular Departmental meetings with the teachers.

The overall performance of the non-teaching staff is evaluated by the TIC. Regular meetings are held to address any problem that might have been recorded in their performance.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

College conducts both internal audit of the college books of accounts each financial year. Internal Audit

The financial affairs are managed and monitored by the

Bursar, Accountant, Finance Committee headed by the Teacher-in-Charge. For the grants received from the UGC and Higher Education Department, utilization certificates are prepared. Financial Data, prepared by the Accountant is again verified and scrutinized by the Bursar and the Teacher-in-Charge for authenticity, transparency and accuracy. Audit done by a qualified chartered accountant with approval from the Governing Body.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

##### Mobilisation of funds

Funds received from students and university is mobilised for paying bills such as electricity, internet, water, and others. 50 percent of the student fees go to the university and the rest is utilised for the above. University examination funds are utilised for conducting of the exams and associated performances.

##### Utilization of funds

Development & Building Committee, Purchase Committee and Library

Committee help in the preparation, allocation and utilization of funds. All transaction is supported by the vouchers and bills are processed by the accounts section, the Bursar and the Teacher-in-Charge.

Collections are deposited in the bank and expenditure, recurring and non-recurring, are incurred through Cheques/Electronic mode.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**IQAC of the college time to time reviews the academic progress of the college and put advices to the academic departments via TIC.**

**IQAC also helps the teachers in framing academic development and service promotion. This year, four faculty members from the Department of Philosophy and two from the Department of Sanskrit and Librarian have received promotion under Career Advancement Scheme.**

**The IQAC consistently strives to institutionalize quality assurance strategies and processes at every level of functioning of the Institute. In order to improve teacher quality, the IQAC has been motivating the teachers to attend Workshops, seminars etc. Teachers are encouraged to attend Orientation, Refresher and Short term courses. A large number of teachers are enrolled for online learning platforms .Teachers are encouraged to participate in Syllabus Revision Workshops. IQAC is continuously engaged in imparting and sharing ideas by organizing workshops on Best practices adopted by Degree Colleges for Quality enhancement. Promoting the Culture of Research, IQAC strives to develop an environment conducive to research. Faculties are engaged in publishing research papers and research articles to enhance their knowledge skills. Various conferences have been organized both at national and international levels on varied and relevant topics**

File Description	Documents
Paste link for additional information	<a href="https://gmvm.ac.in/igac-committee/">https://gmvm.ac.in/igac-committee/</a>
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

#### activities

This year all the academic activities have been done in online mode. The learning outcomes could not be assessed properly.

However, the students performed fairly in the semester examinations and some pass out students have joined reputed organizations. It is the reflection of good academic ambience of the college.

The post accreditation initiatives with respect to institutional reviews of teaching learning reforms facilitated by the IQAC:

#### Academic and Administrative Audit

Annual Academic Audits- internally by IQAC all the department after the completion of an academic session. The IQAC analyses the departmental performances and gives feedback for internal quality enhancement.

Review of teaching-learning-outcome is carried out by collecting online feedback from students regarding curriculum delivery and implementation.

IQAC collects online feedback from stakeholders like students, parents, and alumni to facilitate teaching learning reforms and to obtain an unbiased opinion about the institutional performance. Student feedback of teachers is conducted and analysed regularly and communicated to the teachers.

The initiatives regarding institutional implementation of teaching learning reforms: Upgradation of teaching learning facilities

Infrastructural development like building classrooms, laboratories and new G+3 building. The IQAC encourages departments to organize seminars, innovative pedagogical methodologies like projects, virtual field trips, online student seminars, workshops.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college has a dedicated girls' common room. A sanitary napkin vending machine has been installed. A number of toilets for students and teachers were made available in the college. Regular cleaning of the toilets are done. CCTV has been installed to



cover every corner of the campus to ensure women's safety. Gender sensitization programs are held regularly.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management and e-waste management facilities available in college.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting**

B. Any 3 of the above

<b>Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b>	
File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded
<b>7.1.5 - Green campus initiatives include</b>	
<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b> <ol style="list-style-type: none"> <li>1.Restricted entry of automobiles</li> <li>2.Use of Bicycles/ Battery powered vehicles</li> <li>3.Pedestrian Friendly pathways</li> <li>4.Ban on use of Plastic</li> <li>5.landscaping with trees and plants</li> </ol>	A. Any 4 or All of the above
File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Any other relevant documents	No File Uploaded
<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following</b> <ol style="list-style-type: none"> <li>1.Green audit</li> <li>2. Energy audit</li> <li>3.Environment audit</li> <li>4.Clean and green campus recognitions/awards</li> <li>5. Beyond the campus environmental promotional activities</li> </ol>	D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**

**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).**

The college has always stood for communal harmony and tolerance towards diversity. This college is situated within a minority belt silver-lined by majority community(s). To inculcate brotherhood amongst students, the college organises programs on Swami Vivekananda's birthday on 12th January every year. This

program is generally organised by NSS and Students' Union. This days known as Youth Day as well.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

As a symbol of devotion and loyalty to the country, the national flag is hoisted on the occasion of Netaji Subhash Bose's birthday and Republic Day. Even though this time Covid-19 has attacked people's body and mind, NSS warriors have shown their loyalty by taking all precautions keeping in mind the morale. A few students, professors and office staff were present with the NSS who were eager to fulfill their duty towardsthemotherland.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**B. Any 3 of the above**

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The following days are celebrated either on online mode/offline -

Independance Day Gandhi Jayanti Birth anniversary of Subhas Chandra Bose Republic Day Tagore Birthday National Youth Festival Saraswati Puja Rakhi Festival Due to Covid 19 restrictions, certain programs couldn't be held physically.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

The college stakeholders worked tirelessly for the impoverished and Covid-affected people.

Yaas Cyclone had hit the adjacent areas. Consequently a lot of private loses were witnessed. The students, along with college President and other stake holders came up to help the people in and around Gangadharpur, where the college is situated

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

As the college is situated on the outskirts of Kolkata its location helps many EWS students near the college to get admission here. Keeping in mind the condition and needs of these students the institution especially sees to it that the fees charged for pursuing academics can be afforded by the students. Sometimes fees are waived for students facing financial crunches. The NSS unit at our college trains students under community outreach.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Extension of the college infrastructure building, introduction of the science stream, increase in the number of basic amenities provided to teachers and students. It is our plan to extend our library facilities to the teachers and to the advanced students as well as to the slow learners. Proposal for initiating new certificate and add on courses. Mou with industrial organizations and academic institutions. Workshops for teaching and non teaching staff members. Soft skill development programmes.