



# ***GANGADHARPUR MAHAVIDYALAYAMANDIR***

**Po- Gangadharpur, PS-Panchla  
HOWRAH  
WEST BENGAL  
PIN-711302**

**Submission of AQAR Report for the year- 2015-16**



## The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

### Part – A

#### I. Details of the Institution

|                                      |                                 |
|--------------------------------------|---------------------------------|
| 1.1 Name of the Institution          | GANGADHARPUR<br>MAHAVIDYAMANDIR |
| 1.2 Address Line 1                   | GANGADHARPUR                    |
| Address Line 2                       |                                 |
| City/Town                            | HOWRAH                          |
| State                                | WEST BENGAL                     |
| Pin Code                             | 711302                          |
| Institution e-mail address           | Gmvm81@gmail.com                |
| Contact Nos.                         | 03214251223                     |
| Name of the Head of the Institution: | DR. DEBES KUMAR ACHARYYA        |
| Tel. No. with STD Code:              | 03214251223                     |
| Mobile:                              | 9432383404                      |

Name of the IQAC Co-ordinator:

DR JAGA MOHAN BASANTIA

Mobile:

9433482174

IQAC e-mail address:

gmvmiqac@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC /239 dated 31-3-2007

1.5 Website address:

<http://www.gangadharpurmahavidyamandir.in>

Web-link of the AQAR:

<http://www.gangadharpurmahavidyamandir.in/module/webpanel/uploadedMisc/AQAR2015-16.pdf>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

| Sl. No. | Cycle                 | Grade           | CGPA | Year of Accreditation | Validity Period |
|---------|-----------------------|-----------------|------|-----------------------|-----------------|
| 1       | 1 <sup>st</sup> Cycle | C <sup>++</sup> |      | 2007                  | 2012            |
| 2       | 2 <sup>nd</sup> Cycle |                 |      |                       |                 |
| 3       | 3 <sup>rd</sup> Cycle |                 |      |                       |                 |
| 4       | 4 <sup>th</sup> Cycle |                 |      |                       |                 |

1.7 Date of Establishment of IQAC: DD/MM/YYYY

20-12-2016

1.8 AQAR for the year (for example 2010-11)

2015-16

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR 2012-13 submitted to NAAC on 28/10/2017
- ii. AQAR 2013-14 submitted to NAAC on 08/11/2017
- iii. AQAR 2013-14 submitted to NAAC on 09/11/2017
- iv. AQAR \_\_\_\_\_ (DD/MM/YYYY)

1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

UNIVERSITY OF CALCUTTA

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

|  |                                 |                              |                                 |
|--|---------------------------------|------------------------------|---------------------------------|
| Autonomy by State/Central Govt. / University | <input type="text" value="NO"/> |                              |                                 |
| University with Potential for Excellence     | <input type="text" value="NO"/> | UGC-CPE                      | <input type="text" value="NO"/> |
| DST Star Scheme                              | <input type="text" value="NO"/> | UGC-CE                       | <input type="text" value="NO"/> |
| UGC-Special Assistance Programme             | <input type="text" value="NO"/> | DST-FIST                     | <input type="text" value="NO"/> |
| UGC-Innovative PG programmes                 | <input type="text" value="NO"/> | Any other ( <i>Specify</i> ) | <input type="text"/>            |
| UGC-COP Programmes                           | <input type="text" value="NO"/> |                              |                                 |

**2. IQAC Composition and Activities**

|   |   |
|---|---|
| 2.1 No. of Teachers   | <input type="text" value="10"/>                                 |
| 2.2 No. of Administrative/Technical staff                         | <input type="text" value="1"/>                                  |
| 2.3 No. of students   | <input type="text" value="1"/>                                  |
| 2.4 No. of Management representatives                             | <input type="text" value="2"/>                                  |
| 2.5 No. of Alumni   | <input type="text" value="1"/>                                  |
| 2.6 No. of any other stakeholder and<br>community representatives | <input type="text" value="2"/>                                  |
| 2.7 No. of Employers/ Industrialists                              | <input type="text" value="0"/>                                  |
| 2.8 No. of other External Experts                                 | <input type="text" value="0"/>                                  |
| 2.9 Total No. of members  | <input type="text" value="17"/>                                 |
| 2.10 No. of IQAC meetings held                                    | 2   |
| 2.11 No. of meetings with various stakeholders:                   | No. <input type="text"/> Faculty <input type="text" value="3"/> |

Non-Teaching Staff Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

VIRTUAL CLASSROOM  
WOMEN EMPOWERMENT  
STUDENTS SUPPORTS  
E-LEARNING  
SUBJECT ORIENTATED SEMINAR

**2.14 Significant Activities and contributions made by IQAC**

The IQAC plays an active role in inculcating a cultural quality within the College. This culture is maintained and sustained by several initiatives taken by the Cell throughout the year. Orientation sessions were conducted for the faculty and periodically meeting/discussions with department faculties were conducted to collect the data pertaining to various activities of the departments.

All the major committees of the College are represented in the IQAC. The students' Union meets periodically to plan activities which will enhance the quality of students' life on campus.

The IQAC, through its activities, has been an agent of change in the college ensuring efficient performance of academic and administrative tasks.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year \*

| Plan of Action               | Achievements   |
|------------------------------|--|
| SAFE DRINKING WATER          | There are two separate water purifier along with water cooler was installed to supply safe drinking water for the students. For teachers and non-teaching staffs there is one separate water purifier was installed.   |
| ECO FRIENDLY ENVIRONMENT     | The college has given much priority for its ambiance, both physical and psycho-social. Waste management system, garbage bin and healthy practices are encouraged. Periodically cleanness programmes were organised by the NSS units and college itself.  |
| ACADEMIC QUALITY ENHANCEMENT | Quality enhancement was given much priority. As most of the students coming from rural areas their academic is not as par the state level. So remedial coaching classes and tutorial classes were arranged for the slow learner. Apart from this periodically evaluation, parent-teacher meeting etc. Arranged from time to time |
| STUDENTS' WELFARE            | The college authority tried to enhance the present scheme for students' welfare. Various scholarships provided to the needy and bright students Kanyashree scheme, free studentship were also provided. Apart from this book bank facility was provided to the needy and poor students.  |

\* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body    Yes     No

Management     Syndicate     Any other body

Provide the details of the action taken

The suggestions and recommendations as received from the previous year AQAR 2013-14 were implemented over this academic year, such, as:

- Career talks were arranged for the students. Career-counselling courses were given prime importance by career-counselling cell of the college.
- Remedial coaching classes were extended to all students
- Installation of water purifier systems for the students.
- Separate toilet for ladies staffs was constructed.
- Teachers were encouraged to participate various National and International seminars and conduct research work and publication work.
- Arrangement of orientation programmes.
- Teachers were encouraged to use multimedia in classroom teaching.
- Organizing seminars and workshop.

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
|------------------------|-------------------------------|--|-------------------------------------|--|
| PhD                    |                               |  |                                     |  |
| PG                     |                               |  |                                     |  |
| UG                     | 2                             | NIL  | NIL                                 | NIL  |
| PG Diploma             |                               |  |                                     |  |
| Advanced Diploma       |                               |  |                                     |  |
| Diploma                |                               |  |                                     |  |
| Certificate            |                               |  |                                     |  |
| Others                 |                               |  |                                     |  |
| <b>Total</b>           | 2                             |  |                                     |  |
| Interdisciplinary      |                               |  |                                     |  |
| Innovative             |                               |  |                                     |  |

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

##### (ii) Pattern of programmes:

| Pattern   | Number of programmes |
|-----------|----------------------|
| Semester  |                      |
| Trimester |                      |
| Annual    |                      |

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
*(On all aspects)*

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

N.A.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

N.A.

## Criterion – II

### 2. Teaching, Learning and Evaluation

|                                    |       |                  |                      |            |               |
|------------------------------------|-------|------------------|----------------------|------------|---------------|
| 2.1 Total No. of permanent faculty | Total | Asst. Professors | Associate Professors | Professors | Others P.T.T. |
|                                    | 09    | 5                | 4                    | 0          | 11            |

2.2 No. of permanent faculty with Ph.D.

|   |                  |   |                      |   |            |   |               |   |       |   |
|---|------------------|---|----------------------|---|------------|---|---------------|---|-------|---|
| 2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year | Asst. Professors |   | Associate Professors |   | Professors |   | Others P.T.T. |   | Total |   |
|   | R                | V | R                    | V | R          | V | R             | V | R     | V |
|   | 5                | 7 | 4                    |   |            |   | 11            |   | 20    | 7 |

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

| No. of Faculty   | International level | National level | State level |
|------------------|---------------------|----------------|-------------|
| Attended         |                     |                | 4           |
| Presented papers |                     | 1              |             |
| Resource Persons |                     | 1              |             |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

MULTIMEDIA CLASS, SEMINAR METHOD, QUIZ, OPEN BOOK EXAMINATION, SMAERT CLASS, SIMMULATION, VIRTUAL CLASSROOM ETC.

2.7 Total No. of actual teaching days during this academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

2.11 Course/Programme wise  
distribution of pass percentage :

| Title of the Programme | Total no. of students appeared | Division      |     |      |       |        |
|------------------------|--------------------------------|---------------|-----|------|-------|--------|
|                        |                                | Distinction % | I % | II % | III % | Pass % |
| B.A.(H)                | 171                            |               | 09  | 129  |       | 81     |
| B.A.(GEN)              | 277                            |               |     | 13   | 161   | 63     |
| B.COM (H)              | 18                             |               |     | 05   | 03    | 55     |
| B.COM (GEN)            | 20                             |               |     |      | 15    | 75     |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

The IQAC periodically conduct sessions to explore avenues to enhance teacher effectiveness through professional skill development programme. The college encourages research publications , paper publication and participation in International, National, state level and regional seminar, workshop, symposium, conferences. Senior faculty and administrative head discuss future plans of the college and prepare a roadmap for quality assurance and enhancement. Department s of the college are advised to follow the following methods for ensure the quality parameter of the teaching-learning process.

CONTINUOUS INTERNAL ASSESSMENT

QUIZ, ASSIGNMENT

OBJECTIVE TEST

2.13 Initiatives undertaken towards faculty development

| <i>Faculty / Staff Development Programmes</i>  | <i>Number of faculty benefitted</i> |
|--|-------------------------------------|
| Refresher courses                              | 2                                   |
| UGC – Faculty Improvement Programme            |                                     |
| HRD programmes                                 | 1                                   |
| Orientation programmes                         |                                     |
| Faculty exchange programme                     |                                     |
| Staff training conducted by the university     |                                     |
| Staff training conducted by other institutions |                                     |
| Summer / Winter schools, Workshops, etc.       |                                     |
| Conferences organized by the Departments       | 8                                   |

2.14 Details of Administrative and Technical staff

| Category             | Number of Permanent Employees | Number of Vacant Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
|----------------------|-------------------------------|----------------------------|--|--|
| Administrative Staff | 06                            | 09                         | 04   | 03                                     |
| Technical Staff      | 01                            | 00                         | 01   | 0                                      |

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

|   |
|---|
| <p>IQAC</p> <p>The teachers to take various research project funded by UGC, MHRD etc.</p> |
|---|

#### 3.2 Details regarding major projects

|                     | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number              |           |         |            |           |
| Outlay in Rs. Lakhs |           |         |            |           |

#### 3.3 Details regarding minor projects

|                     | Completed | Ongoing | Sanctioned | Submitted |
|---------------------|-----------|---------|------------|-----------|
| Number              |           |         |            |           |
| Outlay in Rs. Lakhs |           |         |            |           |

#### 3.4 Details on research publications

|                          | International | National | Others |
|--------------------------|---------------|----------|--------|
| Peer Review Journals     |               |          |        |
| Non-Peer Review Journals |               |          |        |
| e-Journals               |               |          |        |
| Conference proceedings   |               |          |        |

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

| Nature of the Project  | Duration Year | Name of the funding Agency | Total grant Sanctioned | Received |
|--|---------------|----------------------------|------------------------|----------|
| Major projects   |               |                            |                        |          |
| Minor Projects   |               |                            |                        |          |
| Interdisciplinary Projects   |               |                            |                        |          |
| Industry sponsored   |               |                            |                        |          |
| Projects sponsored by the University/ College                                  |               |                            |                        |          |
| Students research projects<br><i>(other than compulsory by the University)</i> |               |                            |                        |          |
| Any other(Specify)   |               |                            |                        |          |
| Total  |               |                            |                        |          |

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
 DPE  DBT Scheme/funds

3.9 For colleges

Autonomy  CPE  DBT Star Scheme   
 INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

| Level               | International        | National             | State                | University           | College              |
|---------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| Number              | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Sponsoring agencies | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

| Type of Patent |         | Number               |
|----------------|---------|----------------------|
| National       | Applied | <input type="text"/> |
|                | Granted | <input type="text"/> |
| International  | Applied | <input type="text"/> |
|                | Granted | <input type="text"/> |
| Commercialised | Applied | <input type="text"/> |
|                | Granted | <input type="text"/> |

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

| Total | International | National | State | University | Dist | College |
|-------|---------------|----------|-------|------------|------|---------|
|       |               |          |       |            |      |         |

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF       SRF       Project Fellows       Any other

3.21 No. of students Participated in NSS events:

University level       State level   
National level       International level

3.22 No. of students participated in NCC events:

University level       State level   
National level       International level

3.23 No. of Awards won in NSS:

University level       State level   
National level       International level

3.24 No. of Awards won in NCC:

University level       State level   
National level       International level

### 3.25 No. of Extension activities organized

University forum  College forum   
NCC  NSS  Any other

### 3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Women empowerment rally
- Health awareness rally
- Environment awareness programme
- College –community partnership activities

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

| Facilities   | Existing  | Newly created | Source of Fund | Total   |
|--|-----------|---------------|----------------|---------|
| Campus area  | 1.05 acre |               | purchased      | 1.05    |
| Class rooms  | 11        | 0             |                | 11      |
| Laboratories   |           | 2             |                |         |
| Seminar Halls  | 1         |               |                | 1       |
| No. of important equipments purchased ( $\geq 1$ -0 lakh) during the current year. | 46        | 14            |                | 60      |
| Value of the equipment purchased during the year (Rs. in Lakhs)                    | 1086487   | 1289011       | UGC            | 2375489 |
| Others   |           |               |                |         |

#### 4.2 Computerization of administration and library

The college administration is fully computerized-FINANCE, STAFF MANAGEMENT, STUDENT MANAGEMENT ETC., COLLEGE LIBRARY IS SEMI-COMPUTERIZED

#### 4.3 Library services:

|                  | Existing |         | Newly added |        | Total |         |
|------------------|----------|---------|-------------|--------|-------|---------|
|                  | No.      | Value   | No.         | Value  | No.   | Value   |
| Text Books       | 10900    | 1110257 | 740         | 158507 | 11640 | 1268764 |
| Reference Books  | 2812     | 447231  | 185         | 40000  | 2997  | 487231  |
| e-Books          |          |         |             |        |       |         |
| Journals         | 70       | 2100    |             |        | 70    | 2100    |
| e-Journals       |          |         |             |        |       |         |
| Digital Database |          |         |             |        |       |         |
| CD & Video       | 45       | 4500    | 15          | 1500   | 60    | 6000    |
| Others (specify) |          |         |             |        |       |         |

#### 4.4 Technology up gradation (overall)

|          | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Departments | Others |
|----------|-----------------|---------------|----------|------------------|------------------|--------|-------------|--------|
| Existing | 25              | 11            |          | 0                |                  | 6      | 8           |        |
| Added    |                 |               |          | 2                |                  |        |             |        |
| Total    | 25              | 11            |          | 2                |                  | 6      | 8           |        |

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

|                                 |
|---------------------------------|
| VIRTUAL CLASS, VIDEO CONFERENCE |
|---------------------------------|

#### 4.6 Amount spent on maintenance in lakhs :

|  |                |
|--|----------------|
| i) ICT                                   | 0.82426        |
| ii) Campus Infrastructure and facilities | 0.34648        |
| iii) Equipments                          | 0.68743        |
| iv) Others                               | 1.09815        |
| <b>Total :</b>                           | <b>2.95632</b> |

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Meetings, One day Workshops providing informative services on the several support programmes. Special lectures & Parents Teachers meetings were held.

#### 5.2 Efforts made by the institution for tracking the progression

Class Test, Unit Test, Surprise Test, Mid Term & Terminal Tests. Subject related Quiz for IQ and General Knowledge improvement.

#### 5.3 (a) Total Number of students

| UG  | PG | Ph. D. | Others |
|-----|----|--------|--------|
| 770 | NA | NA     | NA     |

#### (b) No. of students outside the state

0

#### (c) No. of international students

0

|     |     |   |       |     |   |
|-----|-----|---|-------|-----|---|
| Men | No  | % | Women | No  | % |
|     | 285 |   |       | 485 |   |

| Last Year |     |    |     |                       |       | This Year |     |    |     |                       |       |
|-----------|-----|----|-----|-----------------------|-------|-----------|-----|----|-----|-----------------------|-------|
| General   | SC  | ST | OBC | Physically Challenged | Total | General   | SC  | ST | OBC | Physically Challenged | Total |
| 451       | 119 | 0  | 38  |                       | 608   | 610       | 113 | 2  | 45  |                       | 770   |

Demand ratio 200% Dropout % 1%

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Career Counselling Cell, Equal Opportunity Cell & Remedial Coaching Centres providing support. The library has been well stocked for competitive examinations.

No. of students beneficiaries

### 5.5 No. of students qualified in these examinations

NET  SET/SLET  GATE  CAT   
IAS/IPS etc  State PSC  UPSC  Others

### 5.6 Details of student counselling and career guidance

Career Counselling Sessions were held special lectures by various subject experts on job related issues.

No. of students benefitted

### 5.7 Details of campus placement

| <i>On campus</i>                |                                 |                           | <i>Off Campus</i>         |
|---------------------------------|---------------------------------|---------------------------|---------------------------|
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
|                                 |                                 |                           |                           |

### 5.8 Details of gender sensitization programmes

Special workshop was held on the Evils of Child Marriage. Later the college also held Rallies. Separate Girls Common Room & Toilet.

### 5.9 Students Activities

#### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

5.10 Scholarships and Financial Support

|  | Number of students | Amount |
|--|--------------------|--------|
| Financial support from institution                                   | 210                |        |
| Financial support from government                                    | 140                |        |
| Financial support from other sources                                 | 124                |        |
| Number of students who received International/ National recognitions | 0                  |        |

5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: \_\_\_\_\_NIL\_\_\_\_\_

- i) Dengue awareness
- ii) Blood donation camp
- ii) Eye Camp
- iv) Road Safety.

## Criterion – VI

### **6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

Vision: Creation of good citizen.  
Mission: Provide special care for Marginal women students.

6.2 Does the Institution has a management Information System

Yes- 1) Students information system.  
2) Employment data base.

### 6.3 Quality improvement strategies adopted by the institution for each of the following:

#### 6.3.1 Curriculum Development

The curriculum design & development were made by the University of Calcutta.

#### 6.3.2 Teaching and Learning

Teaching & learning techniques were developed by the respective departments to maintain the quality of the students.

#### 6.3.3 Examination and Evaluation

Yearly final examination were Conducted by the University. However, mid-term test, class test were conducted by the college.

#### 6.3.4 Research and Development

There is no Separate infrastructure in the college to carry out any kind of research work. However, teachers were engaged in publication of their research work in reputed journal.

#### 6.3.5 Library, ICT and physical infrastructure / instrumentation

The college have a library with open access system. Computer lab, language lab, virtual class room are also available for both students & teachers.

#### 6.3.6 Human Resource Management

The Governing body with the help of other committee monitor day to day activities of the college.

#### 6.3.7 Faculty and Staff recruitment

Faculty recruitment were made with the recommendation of the WBCSE. Only non-teaching staff were appointed by the college with due permission from H.E. Dept. of W.B.

#### 6.3.8 Industry Interaction / Collaboration

ICA, Ambuja Cement.

#### 6.3.9 Admission of Students

Whole admission was made through online.

6.4 Welfare schemes for

|              |   |
|--------------|---|
| Teaching     | PF, Cooperative                         |
| Non teaching | PF, Cooperative                         |
| Students     | Free studentship & student health home. |

6.5 Total corpus fund generated

Fees collected from the students are the only source of finance apart from grants provided by the State Govt. & UGC.

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type     | External |        | Internal |           |
|----------------|----------|--------|----------|-----------|
|                | Yes/No   | Agency | Yes/No   | Authority |
| Academic       | No       |        | Yes      | G.B.      |
| Administrative | No       |        | Yes      | G.B.      |

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

Yes

No

For PG Programmes

Yes

No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Yes

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N.A.

#### 6.11 Activities and support from the Alumni Association

Active support extended from the Alumni Association of college to maintain the quality of education.

#### 6.12 Activities and support from the Parent – Teacher Association

Active support extended from the parent teacher association of the college in various curricular & co curricular activities.

#### 6.13 Development programmes for support staff

The college organised a computer training programme for support staff.

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

Frequently cleaning programmes were taken by the college NSS unit to make college campus eco friendly.

### **Criterion – VII**

#### **7. Innovations and Best Practices**

##### 7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

In the academic year importance is mainly given on college office and library. Office is made totally computerised and digital from admission of students to finance. Library is also developing free access & digital form.

##### 7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Planning for introduction of solar energy is going on.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

1. Personal career guidance & counselling programmes are introduced.  
2. Courses are introduced for development of personal skills like music, art, recitation, karate etc.

**\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)**

7.4 Contribution to environmental awareness / protection

Eco club arranged road cleaning programme and also sow seeds and plants on both sides of roads.

7.5 Whether environmental audit was conducted?      Yes       No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

It is strength of our institution that it can easily co-operate with local bodies and also it can create attraction of the private funding agencies.  
Though various scholarship, incentives are introduced as financial help the college is unable to check the number of drop out students.

**8. Plans of institution for next year**

Introduction of traditional & nutritious food in campus and also to develop the cheap canteen of our college.

Name \_\_\_\_\_

Name \_\_\_\_\_

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

\_\_\_\_\_\*\*\*\_\_\_\_\_

**Abbreviations:**

|      |   |  |
|------|---|--|
| CAS  | - | Career Advanced Scheme                   |
| CAT  | - | Common Admission Test                    |
| CBCS | - | Choice Based Credit System               |
| CE   | - | Centre for Excellence                    |
| COP  | - | Career Oriented Programme                |
| CPE  | - | College with Potential for Excellence    |
| DPE  | - | Department with Potential for Excellence |
| GATE | - | Graduate Aptitude Test                   |
| NET  | - | National Eligibility Test                |
| PEI  | - | Physical Education Institution           |
| SAP  | - | Special Assistance Programme             |
| SF   | - | Self Financing                           |
| SLET | - | State Level Eligibility Test             |
| TEI  | - | Teacher Education Institution            |
| UPE  | - | University with Potential Excellence     |
| UPSC | - | Union Public Service Commission          |

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