



GANGADHARPUR MAHAVIDYALAYAMANDIR

**Po- Gangadharpur, PS-Panchla
HOWRAH
WEST BENGAL
PIN-711302**

Submission of AQAR Report for the year- 2013-14

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution	GANGADHARPUR MAHAVIDYAMANDIR
1.2 Address Line 1	GANGADHARPUR
Address Line 2	
City/Town	HOWRAH
State	WEST BENGAL
Pin Code	711302
Institution e-mail address	Gmvm81@gmail.com
Contact Nos.	03214251223
Name of the Head of the Institution:	DR. DEBES KUMAR ACHARYYA
Tel. No. with STD Code:	03214251223
Mobile:	9432383404

Name of the IQAC Co-ordinator:

DR JAGA MOHAN BASANTIA

Mobile:

9433482174

IQAC e-mail address:

gmvmiqac@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC /239 dated 31-3-2007

1.5 Website address:

<http://www.gangadharpurmahavidyamandir.in>

Web-link of the AQAR:

<http://www.gangadharpurmahavidyamandir.in/module/webpanel/uploadedMisc/AQAR2013-14.pdf>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C ⁺⁺		2007	2012
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

20-12-2016

1.8 AQAR for the year (for example 2010-11)

2013-14

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR 2012-13 submitted to NAAC on 28/10/2017
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

UNIVERSITY OF CALCUTTA

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="NO"/>		
University with Potential for Excellence	<input type="text" value="NO"/>	UGC-CPE	<input type="text" value="NO"/>
DST Star Scheme	<input type="text" value="NO"/>	UGC-CE	<input type="text" value="NO"/>
UGC-Special Assistance Programme	<input type="text" value="NO"/>	DST-FIST	<input type="text" value="NO"/>
UGC-Innovative PG programmes	<input type="text" value="NO"/>	Any other (<i>Specify</i>)	<input type="text"/>
UGC-COP Programmes	<input type="text" value="NO"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="10"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="1"/>
2.3 No. of students	<input type="text" value="1"/>
2.4 No. of Management representatives	<input type="text" value="2"/>
2.5 No. of Alumni	<input type="text" value="1"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="2"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="0"/>
2.8 No. of other External Experts	<input type="text" value="0"/>
2.9 Total No. of members	<input type="text" value="17"/>
2.10 No. of IQAC meetings held	4
2.11 No. of meetings with various stakeholders:	No. <input type="text"/> Faculty <input type="text" value="2"/>

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

COMPUTERIZED CAMPUS

WOMEN EMPOWERMENT

MULTIMEDIA CLASS

SUBJECT ORIENTATED SEMINAR

2.14 Significant Activities and contributions made by IQAC

The IQAC plays an active role in inculcating a cultural quality within the College. This culture is maintained and sustained by several initiatives taken by the Cell throughout the year. Orientation sessions were conducted for the faculty and periodically meeting/discussions with department faculties were conducted to collect the data pertaining to various activities of the departments.

All the major committees of the College are represented in the IQAC. The students' Union meets periodically to plan activities which will enhance the quality of students' life on campus.

The IQAC, through its activities, has been an agent of change in the college ensuring efficient performance of academic and administrative tasks.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
COMPUTERIZED CAMPUS	For better administration and academic activities the college, college administration established fully computerized campus such as online application, office, library, smart class and computer laboratory etc.
ECO FRIENDLY ENVIRONMENT	The college has given much priority for its ambiance, both physical and psycho-social. Waste management system, garbage bin and healthy practices are encouraged. Periodically cleanness programmes were organised by the NSS units and college itself.
ACADEMIC QUALITY ENHANCEMENT	Quality enhancement was given much priority. As most of the students coming from rural areas their academic is not as par the state level. So remedial coaching classes and tutorial classes were arranged for the slow learner. Apart from this periodically evaluation, parent-teacher meeting etc. Arranged from time to time
STUDENTS' WELFARE	The college authority tried to enhance the present scheme for students welfare. Various scholarships provided to the needy and bright students Kanyashree scheme, free studentship were also provided. Apart from this book bank facility was provided to the needy and poor students.

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

The suggestions and recommendations as received from the previous years AQAR 2011-12 were implemented over this academic year, such, as:

- Career talks were arranged for the students. Career-counselling courses were given prime importance by career-counselling cell of the college.
- Remedial coaching classes were extended to all students
- The installation of networking system and WiFi facilities introduced in the college.
- CCTV surveillance terminals were enhanced in the college campus for keep the vigilances of the activities in the college campus.
- Arrangement of orientation programmes.
- Teachers were encouraged to use multimedia in classroom teaching.
- Organizing seminars and workshop.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	2			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate	1			
Others				
Total	3			
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	√

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NA

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others(PTTS)
9	3	6	-	11

2.2 No. of permanent faculty with Ph.D.

3

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
3	7	6	0	0	0	11	0	20	7

2.4 No. of Guest and Visiting faculty and Temporary faculty

15

7

7

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	0	2	2
Presented papers	0	1	3
Resource Persons	0	1	1

2.6 Innovative processes adopted by the institution in Teaching and Learning:

MULTIMEDIA CLASS, SEMINAR METHOD, QUIZ, SIMMULATION ETC.

2.7 Total No. of actual teaching days during this academic year

222

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

NA

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

0

0

0

2.10 Average percentage of attendance of students

77

2.11 Course/Programme wise

distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. (H)	139		09	95		95.43
B.A.(GEN)	225		00	11		100
B.COM (H)	06		01	02		81.71
B.COM(GEN)	36		0	01		48.33

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

The IQAC periodically conduct sessions to explore avenues to enhance teacher effectiveness through professional skill development programme. The college encourages research publications , paper publication and participation in International, National, state level and regional seminar, workshop, symposium, conferences. Senior faculty and administrative head discuss future plans of the college and prepare a roadmap for quality assurance and enhancement. Department s of the college are advised to follow the following methods for ensure the quality parameter of the teaching-learning process.

CONTINUOUS INTERNAL ASSESSMENT

QUIZ, ASSIGNMENT

OBJECTIVE TEST

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	1
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Conferences organized by the Departments	37

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	06	07	0	0
Technical Staff	0	01	0	0

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC continuously encourages all the faculties to conduct/take various research projects funded by UGC, MHRD and similar other Government/Non-Government funding agencies.

3.2 Details regarding major projects- NIL

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects-NIL

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range Average $\sqrt{\quad}$ h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs : NIL

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year-NIL

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

NA

3.19 No. of Ph.D. awarded by faculty from the Institution

0

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)-NA

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events: NA

University level State level

National level International level

3.23 No. of Awards won in NSS: NIL

University level State level

National level International level

3.24 No. of Awards won in NCC: NA

University level State level

National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Women empowerment rally
- Health awareness rally
- Environment awareness programme
- College –community partnership activities

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	1.05 acre		purchased	1.05
Class rooms	11	0		11
Laboratories				
Seminar Halls	1			1
No. of important equipments purchased (≥ 1 -0 lakh) during the current year.	38	0	UGC	38
Value of the equipment purchased during the year (Rs. in Lakhs)	844117	0		844117
Others				

4.2 Computerization of administration and library

The college administration is fully computerized-m
FINANCE. STAFF MANAGEMENT, STUDENT MANAGEMENT
ETC., COLLEGE LIBRARY IS SEMI-COMPUTERIZED

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	7400	826991	3500	283266	10900	1110257
Reference Books	1836	205183	976	242048	2812	447231
e-Books						
Journals	70	2100	0	0	70	2100
e-Journals						
Digital Database						
CD & Video	45	4500			45	4500
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	22	10+1		1		3	8	
Added								
Total	22	11		1		3	8	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

CERTIFICTE COURSE IN BASIC COMPUTER APPLICATIO IN COLABORATION WITH GANGADHARPUR YOUTH COMPUTER TRANNING CENTRE

4.6 Amount spent on maintenance in lakhs :

i) ICT	0.76128/-
ii) Campus Infrastructure and facilities	0.47312/-
iii) Equipments	0.32450/-
iv) Others	0.53925/-
Total :	2.09815 Lakhs

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC organised meetings and also workshops with students to enhance awareness about the support services provided by the college. Parent teachers meeting were also held.

5.2 Efforts made by the institution for tracking the progression

Class tests, Unit Tests, Surprise Tests, Mid Term & Terminal Tests were conducted. Students have also been encouraged to participate in various inter college competitions.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
754	NA	NA	NA

(b) No. of students outside the state

0

(c) No. of international students

0

Men	No	%	Women	No	%
	364			317	

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
561	135	1	35		732	595	136	3	20		754

Demand ratio 198% Dropout % 2%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Career Counselling Cell Equal Opportunity Cell & Remedial Coaching Centre working in the respective area providing coaching for Competitive Examination.

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET	<input type="text"/>	SET/SLET	<input type="text"/>	GATE	<input type="text"/>	CAT	<input type="text"/>
IAS/IPS etc	<input type="text"/>	State PSC	<input type="text"/>	UPSC	<input type="text"/>	Others	<input type="text"/>

5.6 Details of student counselling and career guidance

Career Counselling Sessions were organised Experts in various job related fields were brought in. Information on vacancies & job related courses were put up in Notice Board for the targeted groups.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

Beti Bachao Beti Parao Rally organised by College. Separate Girls Common Room, Toilet.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	200	
Financial support from government	60	
Financial support from other sources	65	
Number of students who received International/ National recognitions	00	00

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

- i) Blood donation camp
- ii) Free health check up camp

5.13 Major grievances of students (if any) redressed: _____NIL_____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision: Creation of morally good citizen.
Mission: Provide special facilities for SC, ST, OBC, PH students.

6.2 Does the Institution has a management Information System

Yes-
1) Students information system.
2) Employment data base.
3) Welfare related information system.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The curriculum made by the University of Calcutta.

6.3.2 Teaching and Learning

Various methods regarding teaching & learning were developed by the respective departments.

6.3.3 Examination and Evaluation

Annual examination were Conducted by the University. However, college also conduct mid-term test, test exam.

6.3.4 Research and Development

There is no Separate infrastructure in the college to carry out research work. However, teachers are engaged in publication work.

6.3.5 Library, ICT and physical infrastructure / instrumentation

The college have a library with open access system, computer lab, language lab are also available for both students and teachers.

6.3.6 Human Resource Management

The Governing body monitor day to day activities of the college.

6.3.7 Faculty and Staff recruitment

Teaching faculty recruitment was made with the recommendation of the WBCSE. Only non-teaching staff were appointed by the college with due permission from H.E. Dept. of W.B.

6.3.8 Industry Interaction / Collaboration

Jindal Steel

6.3.9 Admission of Students

Whole admission was made through online.

6.4 Welfare schemes for

Teaching	PF, Cooperative
Non teaching	PF, Cooperative
Students	

6.5 Total corpus fund generated

Fees collected from the students and grants provided by the State Govt. & UGC are the only source of finance.

6.6 Whether annual financial audit has been done

Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	G.B.
Administrative	No		Yes	G.B.

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Yes

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N.A.

6.11 Activities and support from the Alumni Association

Active support extended from the Alumni Association of the college to maintain the quality of education.

6.12 Activities and support from the Parent – Teacher Association

Some constructive suggestion extended from the parent teacher association regarding the development of education.

6.13 Development programmes for support staff

The college organised a computer training programme for support staff.

6.14 Initiatives taken by the institution to make the campus eco-friendly

The college NSS unit is very active to make college campus eco friendly.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

New and innovative programmes are introduced every year to run the institution smoothly. This year monitoring system has been introduced. In each class responsibility has been distributed to three students to look after discipline, study and to look after the needs of the students. They also act as a link between teachers and students and also with the management. Language lab is given more importance to improve the spoken English skill of the students.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Training Programmes are organised to enhanced academic output for faculty & non-teaching staff.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

To develop communication self-help group of students are created in which senior and junior students take part mainly to improve their study and culture of the college. Senior students help and guide junior students in their study mainly in Hons. Course. The basic aim of their group is to develop friendly atmosphere in the college.

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

To create awareness about environment to the students college has NSS programme under which two units-i for boys and unit-ii for girls have been created. 100 students participated in each unit. Winter camp are organised to create awareness. Health awareness camp was organised for health check up and area cleaning was also included to clean the environment.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength- We work as a family; Student-teacher relation is very clear. Teachers guide and help the students wherever they need help. Teacher-Student-Non Teaching staff always work as a whole so a friendly & discipline atmosphere is always maintained.
Weakness- We have serious space problem in our college. We have no play ground, So we have to arrange annual sports outside our college premises.
Opportunity- But our students are very much adjustive. They help and adjust in every field. Ex-students Non-teaching staff always lends a hand of co-operation in every field.
Threat- Main focus on quantitative rather than qualitative development.

8. Plans of institution for next year

In the academic year 2013-2014 we have planned to develop eco-friendly campus; A magazine named "Sabuj Pata" has been introduced and wall-magazines will be published quarterly to create environmental awareness.

Name _____ Name _____

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme

CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission
